

February 13, 1979 -

The Automatic Data Processing Board met February 13, 1979 at 1:00 P.M. in the County Commissioners Room. The Board Members present were Tomia Lowe, County Treasurer, Mary Sawyer, Clerk of Courts, Betty Poling, County Recorder, Glenn Erwin, County Commissioner and Eloise Howell County Auditor Elect.

Mr. Erwin read some of the laws pertaining to the Automatic Data Processing Board.

The Board discussed the next step in programming for the County after Real Estate Tax Bills & Replicates are completed. Mrs. Lowe thought it best to delay Cash Receipts and Posting Tax Collection until the system is installed.

Mrs. Lowe also stated that she felt Real Estate should be at the top of the list. We will decide later about next step. Mr. Taylor an employee of Cheney & Associates was asked by the Board about the programming. Mr. Taylor stated that General Accounting, Real Estate, Receipts of Treasurer and Voter Registration would be programmed by June 1st. The Meeting was Adjourned.

Eloise Howell, Sec.

April 6, 1979.

The Union County ADP Board met April 6, 1979. All Members were present. Also in addition to the members Larry Schneida, Pros. Atty, Rana Taylor and James Felty of Cheney and Associates were present. Also John Popio, Welfare Director was present.

The purchasing of supplies was discussed. Tomia Lowe made motion to budget all Data Processing Supplies.

in Data Processing Accounts instead of individual Office Accounts. Betty Poling Second the Motion all voted for the Motion.

Bd also discussed send one person to System 34 Operator School. Glenn Erwin made Motion to send Cheryl Morris to the School. Tonina Lowe, Second Motion. All Voted yes on Motion.

It was brought up about the need for an addition Terminal and ^{Printer} (Rose). Glenn Erwin, made Motion to order additional Equipment after the Commission agreed to appropriate additional Funds. Tonina Lowe Second Motion. All voted in favor of Motion.

The need of the Bureau of Support Computer System was mentioned. It was decided to put Bureau of Support ahead of Payroll on the Programming List.

The NCR computer might be either leased or purchased by the Welfare Department. Cheney & Associates were asked to find out the value of the Computer. They state the Market Value is \$2,000-3000. Mr. Popio state he would come up with some Formal Agreement with the Board. Nothing was Set up.

Meeting Adjourned

Eloise Powell Sec.

January 14, 1980

The Union Co. Data Processing Board Met. in the Office of the Auditor. The only item of Business was to annote by Tonina Lowe to have Glenn Erwin remain the Chairman of The Board. The Motion was second by Eloise Powell. All Members vote yes on the Motion. Members present were Glenn Erwin, Commissioner Mary Sawyer, Clerk of Courts, Betty Poling, Records, Tonina Lowe, Treasurer & Eloise Powell Auditor. Meeting Adjourned. Eloise Powell Sec.

X

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July 10, 1980

The Union County Data Processing Board met in the Auditors Office to discuss the 1981 Budget of the A.R.P. Bd. The Budget was set as follows: ^{Salaries \$44,155.52} Supplies \$ 2,500.00, Equipment \$ 30,000.00 and Other Expenses \$ 20,000.00.

Total Budget for 1981 \$ 57,115.52. All Members were present and all voted in favor of the Budget.

The Bd also met with Ken Herdman, RDP Programmer, to discuss Microserve Company's Program that are available. Nothing was finally decided about Microserve. The Board ask Ken to Contact Martin Harabura, V-President of Watex Inc. about the Program available for Bureau of Support. Meeting Adjourned.

Eloise Howell

X

June 4, 1980

The Data Processing Board met June 4, 1980, Glenn Krwin, Tomia Lowe, Mary Sawyer, Betty Poling and Eloise Howell were present. After discussing the Septem 34 capability with Rob Bookman, Representative of I.B.M., a Motion was made by Mary Sawyer, Clerk of Courts and seconded by Betty Poling, Recorder to order 1 Terminal or (CRT).

Mr. Bookman also stated that Septem 34 Hisc. can be increased to 250,000 Megibits. The next step after the 250,000 Megibits is System 38 which is compatible with Septem 34. A Purchase Agreement will be written for the CRT.

The Board ask Tomia Lowe to check on moving CRT from one office to another.

Meeting Adjourned.

Eloise Howell

April 14, 1980

The Data Processing Bd met. All Members were present. Glenn Krwin move to ask Commissions to Contract Ken Herdman as Programmer at \$25. per hr. Betty Poling Second. All voted in favor of motion. Meeting adjourned.

October 14, 1980

The Data Processing Board met Oct 14, 1980. Glenn Irwin, Commissioner, Jonnia Lowe, Treasurer, Mary Sawyer, Clerk of Courts, Betty Soling, Recorder, and Eloise Howell were present. The Board had received an estimate cost from Martin Naralunda, and Hater Inc for the Bureau of Support's Programming. The Estimate cost was \$7500 - not to exceed \$8000. A Motion was made by Eloise Howell and seconded by Jonnia Lowe to have a contract mailed to the Commissioners for their approval, so the programming could be started. All vote yes on Motion.

Meeting Adjourned

Eloise Howell Sec

October 27, 1980

The Data Processing Board met to review the contract of Hater Inc. for Bureau of Support's Programs. After the reviewing Betty Soling made motion to accept the contract. Mary Sawyer second the Motion.

Meeting Adjourned

Eloise Howell Sec

November 7, 1980

The Data Processing Board met November 7, 1980 with Lisa, Tillman of the Sheriff's Department. Mrs. Tillman stated the Sheriff's Department would like some of records put on the Computer. Glenn Irwin suggested the Sheriff's Dept. contact the Sheriff's Association in other counties or states concerning their programs. All members agreed to his suggestion. Mrs. Tillman stated she would or would contact

the board when any information was received.

all members were present, Glenn Dravin, Tomia Love, Betty Poling, Mary Sawyer & Eloise Howell.
Meeting Adjourned

Eloise Howell

January 4, 1981

The Union County Data Processing Board met in Auditor's Office. All Members were present. Glenn Dravin, Commissioner, Mary Sawyer, Clerk of Courts, Betty Poling, Recorder, Tomia Love, Treasurer and Eloise Howell, Auditor. The Meeting was opened by Mary Sawyer moving that Glenn Dravin remain as Chairman of the Board. Betty Poling second the motion. All voted yes to the motion.

Plans for 1981 Programming was discussed. The Board ask Tomia & Eloise to check with Ken Kenman about taking over the programming so we would not use Chaney & Associates Service. They were to get back with the Board on this matter.

It was also mentioned that the Sheriff's Dept. has not found any information concerning their programs.

Betty Poling moved to adjourn the meeting. Mary Sawyer second.

Meeting Adjourned

Eloise Howell.

January 20, 1981

Meeting of Data Processing Board to discuss Ken Kenman's taking over all programming. Mr Kenman stated he would do all the programming that Chaney & Associates were doing. Board agreed to let him.

Meeting Adjourned

Eloise Howell

May 11, 1981

The Meeting of the Union County Rate Processing Board was called to prepare their 1982 Budget. After discussing the budget all members agreed to the Motion of Louia Lowe which was second by Mary Sawyer. The Motion was Salary \$10,140, Supplies \$2500, Equipment \$30,000, Other Expense \$6,500. The Grand Total of Budget \$59,140.00

Meeting Adjourned.

Members Present were Glenn Irwin, Betty Poling, Mary Sawyer, Louia Lowe, & Eloise Russell

Eloise Russell Sec.

June 16, 1981

A meeting of the Rate Processing Board was called, Glenn Irwin, Betty Poling, Mary Sawyer, Louia Lowe, & Eloise Russell were present.

The meeting was called to discuss the need of a larger Rise for our System 34.

The Board ask Eloise Russell to call S.B.M. and have them meet with the Commissioners, and the Board. Meeting Adjourned
Eloise Russell Sec.

June 22, 1981.

A meeting with the Union County Commissioners, Rate Processing Board, & Representatives from S.B.M. was held June 22, 1981. It was agreed at the meeting to order the larger Rise.

Eloise Russell Sec.

July 16, 1981

The Data Processing Board Met in the Auditor's Office. All members were present. Toncia stated to the Board The Treasurer's Office need of an additional C.R.T. After further discussion, Betty Poling, made motion to request appropriations for one additional Terminal or (C.R.T) for Treasurer's Office. Glenn Irwin Second Motion. Meeting Adjourned

Eloise Howell Sec

January 4, 1982

The Data Processing Board met to appoint a Chairman for 1983. Betty Poling moved to have Glenn Irwin serve as Chairman for 1983. Second by Toncia Lowe, all voted for the move.

Tonica Lowe	Yea
Mary Sawyer	Yea
Betty Poling	Yea
Glenn Irwin	Yea
Eloise Howell	Yea

April 30, 1982.

The Data Processing Board met with Wayne Carter State Examiner to discuss General Accounts Programs. Mr. Carter stated that we were waste a lot of time & money with our present system of programs. The reports are not fool proof. They will not accept our reports because some items are missing. The board agreed that the program was not satisfactory. Ken Herman has been approached on this matter but nothing has been done. They are going to check for some better programs.

Meeting Adjourned.

Glen Lavin

Tonia Lowe

May Sawyer

Elise Howell.

May 5, 1982 The Data Processing Bd. met with Colen Luy of the Mental Health (648 Bd.) The Mental Health Board made application for request of beds for Compton System. The Data Processing Bd was asked to review the application.

Mrs. Luy was asked about connection with the hospital or Union County. She stated that it was impossible to join the hospital. They could join the County if it had adequate room. She felt that their record were confidential and their own system was the better route.

Glen moved to have application for request of beds received by prosecutor. To see if beds should be filed with the County Commissioners. Before advertising for beds. Second by Tonia Lowe.

It was also mentioned to have Larry Schneider Pros. Atty. give an opinion as to the Data Processing Boards responsibility to the Mental Health Dept.

Meeting adjourned

Glenn Irwin
Mary Sawyer
Tomia Lowe
Eloise Howell

August 12, 1982

The Data Processing Board met with Ken Henman to review the Contract for April-Ohio Programs for Real Estate, of Steele Wallace and Associates. After the reviewing and discussion, Tomia Lowe, made a motion to Recommend the Approval of the Contract of April-Ohio for the amount of \$16,800 plus \$2500 after Larry Schneider, Pros. Atty. reviewed the Contract, and gave his approval and that to seek approval of appropriation of 50% from 1982 Budget and 50% from 1983 Budget. Glenn Irwin seconded the Motion. All voted in favor of the motion.

Glenn Irwin	yea
Bette Poling	yea
Tomia Lowe	yea
Eloise Howell	yea

Meeting Adjourned.

Dec. 10, 1982

The Data Processing Board met to appoint a Chief Security Officer for the Computer System. Mary Sawyer, Motioner gave Eloise Howell, act as Chief Security Officer for the System. and that the act be kept in the Lock Box at Banc Ohio #372. Glenn seconded Motion. All voted for the Motion.

Glenn Irwin	Yea	Mary Sawyer	Yea
Bette Poling	Yea	Tomia Lowe	Yea
		Eloise Howell	Yea

January 3, 1983

The Data Processing Board to establish a Chairman for 1983 - Betty Poling move to have Glenn Irwin serve as Chairman for 1983. Tomia Lowe Seconded the motion. All voted in favor of Motion.

Mary Sawyer Clerk of Courts yes
 Tomia Lowe Treasurer yes
 Betty Poling Recorder yes
 Glenn Irwin Commissioner yes
 Eloise Howell Auditor yes

1-19-83

The Data Processing Board met to discuss the Security for our Septem 34. Eloise Howell move to have Ken Henman install the Menu System Security on our Septem 34. Betty Seconded the Motion. All voted for the Motion.

Glenn Irwin yes
 Betty Poling yes
 Tomia Lowe yes
 Eloise Howell yes
 Mary Sawyer yes

February 17, 1983

The Data Processing Board met with Steve Wallace to discuss the Security for April Ohio Real Estate Program. This program as Resource Security. Steve stated that Menu Security would not work for April Ohio. The Board decided to discuss the problem with Ken Henman. Meeting adjourned.

Feb 23, 1983

The Data Processing Board met with Ken Henman to discuss the Security of April Ohio and all other Program. Ken suggested the we continue with the Menu System Security. After considerable discussion Eloise Howell moved to keep the Built In Security in April and use the Menu Security for all other programs. Tomia Lowe

seconded the Motion all voted for the Motion

Glen Irwin	Commissioner	yes
Tomia Low	Treasurer	yes
Betty Poling	Recorder	yes
Mary Sawyer	Clerk of Courts	yes
Elaine Howell	Auditor	yes

March 1, 1983

The Data Processing Board met with John Papis, Welfare Director concerning joining welfare to System 34 or purchasing a Mini Computer just for their needs. It was suggested that John contact Ken Henman before a decision be made.

Meeting Adjourned

Glen Irwin	Commissioner
Tomia Low	Treasurer
Betty Poling	Recorder
Mary Sawyer	Clerk of Courts
Elaine Howell	Auditor

The Data Processing Board met with John Druley, Sheriff and Lisa Tillman, Sec. concerning this request to be put on System 34.

They were asked what function are they planning to put on the computer. John stated: Bills, Records - FBI Reports, Stolen Property Record, & Traffic Violations - The Software will cost approximately \$15,000. - 2 Terminals & printer costing approximately \$6,000 would be the necessary equipment. These programs would take approximately 70 Mgbits over the next 5 years. Glen stated that he felt the System 34 would not be able to handle all of the Sheriff's need along with all of the other office needs. Glen Moved to have the

Shiriff check into thru our system when the funds are available rather than to go over the System 34. Elois Seconded the motion
all voted for the Motion

Glen Irwin	yes
Tomia Lowe	yes
Betty Poling	yes
Mary Sawyer	yes
Elois Howell	yes

May 26, 1983

The Data Processing Board met to prepare the 1984 Budget.

It was suggested as follows:

Supplies \$3000 - Equipment \$37000

Other Expenses \$15,000 - Salary for Cheryl.

Morris - A motion was made Mary Sawyer to increase Cheryl Morris salary to \$12,000 for 1984. ^{and accept the proposed budget} Tomia Seconded Motion. All voted for motion. Elois ~~sawyer~~ moved to give Idella Fedy \$1000 and Mary Ann Stacy \$800 extra pay for the be able to be assistance System Operator. Betty Poling Seconded Motion. All voted for Motion.

Commissioner	Glen Irwin	yes
Recorder	Betty Poling	yes
Treasurer	Tomia Lowe	yes
Clerk & Courts	Mary Sawyer	yes
Auditor	Elois Howell	yes

August 15, 1983

The Data Processing Board met to discuss the problems with April Ohio. It was decided to review contract and have Larry Schneider join us on a phone contact. To try and get our problems solved. The Board agreed to try and get Steve to come to Union County. Meeting Adjourned - all Members present

Sept 26, 1983

Hata Processing Board met with Larry Schneider and talked to Steve Wallace by Phone. Larry requested a list of all the programs we have which were under contract sent by Federal Express by Oct 1, 1983.

Meeting Adjourned. All members present

Oct 27, 1983

The Hata Processing Board met with John Popio, Wilson Director to discuss the request for Public Assistance purchasing a Mini Computer. The cost approximat cost will be \$2000 for the Hardware and 800 Software. to expand the Statprocessing in their office. Mr. Irwin stated the appropriation is available. Tomia Lowe moved to grant their request. Betty Poling Seconded the Motion All voted for motion.

Commissioner	Glen Irwin	yeas
Treasurer	Tomia Lowe	yea
Recorder	Betty Poling	yea
Mary Sawyer	Clerk of Court	yea
Auditor	Elsie Howell	yea

November 28, 1983

The Hata Processing Board met upon request of Elsie Howell. Elsie request a program be written by Bob Miller for keeping a record for mailing Personal Property Tax Forms and a History File of Tax Payers. It would take approximately 15 hrs to write and install this program. The Commissioners requested a program be written to maintain Hog Tag Registration Records. This program will take approximately the same time.

Glen Irwin Made Motion to go ahead with the 2 programs that were requested. Mary Sawyer Seconded the Motion. All votes for the Motion.

Commissioner	Glen Irwin	yea
Treasurer	Jonnie Lowe	yea
Recorder	Betty Poling	yea
Clerk/Council	Mary Sawyer	yea
Auditor	Eloise Howell	yea

Eloise stated that Ken Kenman suggests we met to discuss the space left in the Computer, and that we would probably need to add to our system.

Eloise requested permission to purchase a CRT for her front office to be used for Real Estate Inquiry & maintenance if Larry Schneider would grant permission to pay for it out of Real Estate Assessment Fund.

Glen moved to have Eloise purchase the CRT providing the Prosecutor approved paying for it out of the Real Estate Assessment Fund & Jonnie seconded the Motion. All voted for the Motion.

Glen Irwin	yea
Jonnie Lowe	yea
Betty Poling	yea
Mary Sawyer	yea
Eloise Howell	yea

It was also suggested that Eloise contact ~~Eloise~~ IBM concerning the Up Trading of the System.
Meeting Adjourned

Jan 4, 1984

The Data Process Board met to appoint the Chairman of the Board for 1984. Ionia Moved to have Glenn Irwin Chairman for 1984. Betty Poling Seconded the Motion. All voted for the motion.

Glenn Irwin Commissioner	yea
Ionia Lowe, Treasurer	yea
Betty Poling Recorder	yea
Mary Sawyer Clerk of Courts	yea
Eloise Howell Auditor	yea

Ken Henman and Bob Miller met with the Board. They requested their fee be increased from \$25 per hour to \$30 per hour. Glenn Irwin moved to grant the increase. Ionia Lowe Seconded the motion all. Voted for the Motion. The board ask if they were interested in signing a contract guaranteeing us at least 8 hours per week between them. They agreed. We are having Larry Schneider, Pros. Atty draw up a contract.

Meeting Adjourned.

Jan 30, 1984

The Data Processing Board met to review the contract which Larry Schneider drew up. Board approved & signed Contract with effect date as Jan. 1, 1984. for Hourly Rate

Glenn Irwin
Ionia Lowe
Eloise Howell
Mary Sawyer

May 29, 1984

The Data Processing Board met with all Members present. Ken Henman & Bob Miller were also present. The Board met to discuss the problems we have with April and to contact Jeff Teeters & Bill Anhalt concerning the Montana April & the Accounting program. Eloise was to write a letter concerning the ~~state~~ situation. (see Pg 17)

Meeting adjourned

Glenn Irwin, Commission
 Mary Sawyer Clerk of Courts
 Betty Poling Recorder
 James Lowe Treasurer
 Eloise Howell Auditor

June 4, 1984 The Data Processing Bd met with all members present. The preparation of the 1985 was discussed. Mary Sawyer moved to submit the following budget Betty Poling seconded the motion. All members voted in favor of the motion.

Increase of salary by 2%

Salaries \$14,766 - Supplies \$3000, Equipment \$24,000; PERS \$2060. Workmen Compensation \$276 - Other Expenses \$20,000. Total \$64,102.

Meeting Adjourned

Sept 4, 1984 The Data Processing Board met to discuss purchasing a Upgrade to the System 34 up grading from D-35 (96K - 128 MB to F37 (256K - 256 MB). The Board ask Eloise to contact Ken Henman about his preparing the specs. The Board decides to have bids opened Sept 17, 1985 2:00 P.M.

Meeting Adjourned.

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ELOISE DOWELL, AUDITOR

Phone 642-4881

OFFICE OF

The County Auditor

UNION COUNTY COURT HOUSE
P.O. BOX 420
MARYSVILLE, OHIO 43040

May 30, 1984



Arehart-Teeters Services
c/o Jeff Teeters
228 East Street
Washington C.H., Ohio

Gentlemen:

The Data Processing Board met to discuss the meeting with you. There are some questions that we would appreciate answered.

You stated you would take over the maintenance of our programs and furnish us with 2 new applications each year. What is meant by new application? Could this be all programs necessary to place the functions of the Sheriff's Office or other offices on our system? Or would this be just a phase of the software needed for an office's functions? Would the Accounting Program be considered a new application under the contract or would it be extra?

How do you determine the difference between maintenance and enhancements? If there is extra cost for enhancements, how is the cost calculated?

We would appreciate it very much if you could furnish more detailed information concerning the contract. As to how you determine your priorities of requested services? How are we assured of prompt attention to emergency problems?

Would it be possible to receive the documentations for your Accounting Program for review and for April?

Would you be willing to have a contract where you maintain only April and any new applications you provide?

The board will appreciate any answers and information you provide.

Thank you.

Respectfully,

Eloise H. Dowell

Eloise Dowell

Secretary, Data Processing Board

Sept 17, 1984

The Data Processing Board met to open bids that were received for the upgrade of the IBM System 34 from D-35 (96K - 128MB) to F-37 (256K - 256MB).

The bids were as follows

- ① Computer Broker 12840.
- ② CPU Sales & Leasing Inc 14,100
- ③ Computer Options Inc 16500
- ④ Data 3 Computer Corp. 17500
- ⑤ Computer Marketing of America Inc 14700
- ⑥ Southern Data Systems Inc. not received.

After reviewing all bids the Bd. recommended and so moved by Glenn Gruen to award the contract to Computer Broker Inc. Betty seconded the motion.

Glenn Gruen	Pres.	yea
Tonia Lowe	Treas	yea
Mary Sawyer	Clk of Court	yea
Betty Poling	Recorder	yea
Eloise Howell	Auditor	yea

November 26, 1984

Met to discuss the purchase of a Program from The Chillicothe Telephone Co which they have installed in Rosa County Auditor's Office which will calculate the distribution of the Tax Settlements. Cost \$2900.00

Glenn moved to purchase the program provided it met Ken Herman's approval. Mary Sawyer seconded the motion.

Glenn Gruen	yea
Tonia Lowe	yea
Mary Sawyer	yea
Betty Poling	yea
Eloise Howell	yea

January 7, 1985

The Union County Kala Kala Processing Board met to establish the Chairman of the Board for 1985. The Board chose more to retain Glenn Erwin Commissioner as Chairman. Betty seconded Motion all in favor of motion.

April 15, 1985 The Kala Processing Board met with all Members present.

John Papis, Wilson Director request the board's approval for the acquisition of an addition Micro Computer System & software for the Sexual Relief Program, the cost being approximately \$4080. Glenn moved to grant their request. Betty seconded the motion. All voted for the motion.

A Daily Compress & back up should be done which means that everyone must be out of the system.

Glenn stated that the operator should come in early and leave early and not work extra hours to do this. Eloise requested the purchase of an additional termant which with the prosecutor approval would be paid out of Real Estate Assessment - Mary Savage suggested that we wait a while before making any decision.

Meeting adjourns

June 17, 1985

The Kala Processing Board met with the Commissioner, requesting the Board be granted the funds to purchase Budgetary Accounting and Payroll Programs from Mac Donald, Friedberg & Carr. They agreed to follow the purchase of the software with the approval of the contract by the prosecutor.

The Kala Processing Board met later to prepare the 1986 Kala Processing Budget.

The Budget was as follows. 8% Increase in
 Della Freely Salary. (System Operator) Leave the
 2 Back up operators Salary at \$1000 annually. \$800.
 annually, Supplies 3000 Equipment 8,500. PERS
 9600. Welfare Comp \$1700 Other Expenses 20,000.
 Totaling. 39,498.68 Eloise moved to accept
 the proposed Budget and to file it with the
 Commission. Glenn Seconded all votes yes.
 Mary Sawyer - Betty Poling Tomia Lowe,
 Glenn Kewin and Eloise Howell.

The Data Processing Board Met 10/30/85.
 The 1169 Board met with the Board and request
 permission to purchase a P.C. The price was
 between \$3000 - \$4000. Software is extra.
 The Board ask to have more exact cost before
 a decision could be made.

The Board received a letter from Bureau of
 Support requesting the approval to purchase a small
 printer. (Letter in File) Eloise moved to just have
 Ken Kenman check to see what it would take to connect
 it to P.C.

Tomia moved to enter into Contract with
 Mac Donald Fredberg & Co. to purchase software
 for Budgetary Accounting & Payroll. Betty
 Second the Motion. All votes yes.
 Eloise Howell Tomia Lowe Betty Poling, Glenn Kewin

Data Processing Board Meetings

January 13, 1986. The Union County Data Processing Board met as per call ORC 307.84 ~~to~~ Eloise Moved to have Commissioner, Glenn Dravin act as Chairman of the Board in 1986. Recorder Betty Poling Seconded the Motion

Vote	Mary Sawyer	yea
	Jonas Lowe	yea
	Betty Poling	yea
	Glenn Dravin	yea
	Eloise Howell	yea.

January 22, 1986 The Automated Data Processing Board met in the Auditors Office. The availability of data that is in the County's IBM System 34 Computer was discussed. Glenn Dravin, County Commissioner move to reaffirm the present policy of selling Printouts and Labels only of information that is Public Record. Jonas Lowe, County Treasurer, seconded the Motion.

Vote	Glenn Dravin	yea
	Betty J Poling	yea
		yea
	Jonas Lowe	yea
	Eloise Howell	yea

Feb 21, 1986

The Data Processing Board met to discuss the request for information concerning the Bureau of Support's purchase of a ^{IBM} 4214 Printer for \$3260. (See letter on file) Glenn moved to authorize the purchase or lease of the Printer and to have Nancy Horne check to see what would be the best way to go. Mary Second the Motion All voted yea
Eloise Howell, Jonas Lowe, Mary Sawyer, Betty Poling, Glenn Dravin

The Data Processing Board met March 13, 1986 with Mr. Krus, Stephen Coleman & Jack Stritmatter & Haver Moots. per letter dated March 4, 1986 (see file) Glenn moved to proceed to have the programmers provide the information in usable form, that has been requested by the committee, keeping in mind the security of the system. The cost determination will be figured on the actual expense of providing the requested information per D&E 149.43 (4B). Motion second by Betty Poling. Vote as follows: Mr. Krus, yes, Mrs. Poling, yes, Mrs. Sawyer, yes, Mrs. Lowe, yes, and Mrs. Howell, yes. Motion carries.

April 10, 1986

The Data Processing Board met to discuss the cost of furnishing the request of the Democratic Party and the Marshall Library to certify all Registered Voter name & address on diskette. Mary moved to charge the Democratic Party for 6 1/2 hours programming at 30⁰⁰ per hour, (\$195) 4 diskettes @ 4.68 each (\$18.72) Total charge \$213.72; charge Marshall Library 1 hr programming @ 30 (\$30.00) plus 2 diskettes at 4.68 each (\$9.36) 1/2 hour for backing up the information on diskette at \$15.00 per hour (\$7.50) Total charge \$46.86 Glenn second the motion All voted yes Betty Poling, Tomia Lowe, Mary Sawyer, Glenn Devlin & Eloise Howell

May 28, 1986

The Data Processing Board met to prepare the 1987 Budget. But first Mrs. Poling requested the purchase of a CRT for her office (Recorder) to be used for inquiry of Real Estate Information. Eloise moved to purchase the CRT for the Recorder's Office. ^{after checking with cost of the unit.} Mary seconded the motion All voted yes.

(continue)

The following budget for 1987 was prepared. Salaries
~~\$48,943.12~~ - Supplies 3000. - Equipment 9500 -
 PERS - 1248.00 - Workers Comp. 193.72 Other
 Expenses 20,000 Total Budget 42,885.64 Tomia
 Lowe move to approve the above 1987 Budget
 and present it to the Commissioner Betty Poling
 seconded the motion All Voted yea

Mary Sawyer, Betty Poling, Tomia Lowe, Glenn
 Irwin & Elsie Howell

July 2, 1986

The Data Processing Board met to discuss the
 purchase of a CRT for the records office and a
 printer for the Bureau of Support. Tomia move
 to purchase a IBM Model 5291 CRT for
 \$650 for Records Office and a TX5180 Printer
 from Southwest Data for Bureau of Support.
 for \$2995.00. To have a IBM Representative
 meet with Elsie and Ken Henman to get price
 on Septem 31 computer with adapter for present
 5211 printer. Elsie second the motion all
 voted in favor of Motion. Glenn Irwin Betty
 Poling Mary Sawyer, Tomia Lowe & Elsie Howell

September 2, 1986

The Data Processing Board met to discuss the
 Maintenance Contract for the Budgetary Accounting
 & Payroll Software. The cost is \$250 per month. The
 Programmer would come at least once a month and
 be on call along time. Betty moved to sign
 a contract with Mac Donald, Fredberg & Carr. Mary
 seconded the motion All voted yea.

Glenn moved to enter into Contract with IBM
 for conversion of System 36 Model 5360 C2K to
 System 36 5360 D2K. Elsie second the motion
 All voted yea. Glenn Irwin Betty Poling,
 Mary Sawyer Tomia Lowe & Elsie Howell

The Data Processing Board met Oct. 17, 1986. The pricing of the System 34 was discussed. Eloise to contact the Hospital to find out what they sold their System 34 for. And to also contact some companies that purchase used equipment and also the cost of our Bureau of Support Program, the cost of a new program & the cost to modify our present program.

Glenn moved to discontinue the Maintenance contract on all display Stations assuming the service will be good when it is on the cost bases and that we can re enter into Maintenance Contract if we so desire. Mary seconded the motion. All voted yes. Betty Poling, Mary Sawyer, Glenn Ordor, Tonja Lowe, Eloise Howell

The Data Processing Board met 12/30/86 - All Members were present. County Engineer Steve Stolte and employee Sue Rubin attended the meeting. Mr. Stolte, requested permission to purchase some computers, 2 PC's, Printer & Software per letter (on file). One PC will be paid out of General Fund the remainder be paid out of M&T Funds. The Total Expense is approximately \$22,000. Tonja Moved to grant the request. Glenn seconded the motion. All voted forth motion.

The request from Fayette County to purchase the System 34 - 5011 Printer & Software was discussed. Eloise has checked around concerning the sale price of the System & Printer \$5000 seemed to be top dollar. The County has approximately \$7500 in BOS Software. Glenn moved to ask \$10000 for package (System 34, Printer & Software). Tonja Seconded the Motion. All voted yes.

Eloise Howell Requested permission to have Programers Ken Henman & Bob Miller write a

program for Maintaining Water Records in Computer. Betty moved to approve the request. Mary seconded the Motion. All voted yes. Betty Poling, Mary Sawyer, Elaine Howell, Tomia Lowe & Glenn Irwin.

January 13, 1987

The Data Processing Board met to appoint a Chairman for 1987. Eloise moved that Glenn Irwin remain Chairman of the Board. Betty seconded the Motion. All voted yes.

Meeting Adjourned. Tomia Lowe, Betty Poling, Mary Sawyer, Elaine Howell, Glenn Irwin.

May 1, 1987

The Data Processing Board met. Tomia & Elaine put in a request for some additional software & hardware. The purchase of the Real Estate Program of Mac Donald, Freedberg & Carr, the Word Processing Software for the System 36 plus 2 ~~term~~ display stations and 1 printer for Treasurer's Office, a P.C. & printer for Real Estate Dept, one display station & 1 printer for Commissioner's Clerk. ~~He~~ Betty Poling moved to purchase the requested hardware & software. Mary seconded the Motion. All voted yes. Betty Poling, Mary Sawyer, Glenn Irwin, Tomia Lowe, Eloise Howell.

May 12, 1987.

The Data Processing Board met to prepare the 1988 Data Processing Budget. The following budget was prepared: Salary 5224.94, Supplies 3000, Equipment 4502, PERS 1229.33, Worker Comp 176.23, Other Expenses 20000, Total. 40,905.82. Mary moved to approve the Budget and to file it with the Commissioners. Betty seconded the Motion. All voted yes. Eloise Howell, Betty Poling, Tomia Lowe, Mary Sawyer, Glenn Irwin.

The Data Processing Board met January 5, 1988 to appoint the Chairman for 1988. Mary Sawyer moved to have Glenn Dravin remain Chairman for 1988. Tomia Seconded the Motion all voted yea.

Mr John Popsio, Public Assistance Director met with the Board, stating the Child Support Enforcement Administration Dept will be moved from the Courthouse. They are on the System 36. There is a need to purchase a True Standing Computer System. Tomia Lowe, Union County Treasurer moved to authorize Mr Popsio to purchase Data Processing Hardware & software necessary to operate the Child Support Enforcement Agency Administration Department efficiently and according to all rules and regulations. The Hardware should be IBM or IBM compatible which would enable the system to be tied into the County's Present IBM System if there is a need in the future. Betty Poling, County Recorder seconded the Motion, All Voted yea. Eloise Howell Tomia Lowe Mary Sawyer Betty Poling Glenn Dravin

The Data Processing Board met March 11, 1988

Mr Glenn Dravin County Commissioner moved to inform the County Commissioners that the board has no further use for the IBM System 34 and the 5211 360 LPM Printer and they have it advertised for sale by sealed bid. Betty Poling seconded the Motion. All voted yea. Glenn Dravin Betty Poling Mary Sawyer Tomia Lowe Eloise Howell.

Held in the office of The Union County Treasurer March 24, 19 88

Member present - Mary Sawyer, Clerk of Courts - Tomia Lowe, Treasurer and Eloise Dowell, Auditor. non member John Popio Department of Human Services.

The above persons met to discuss the purchasing of equipment necessary to continue the operation of the Child Support Enforcement Administrative Department at a remote site.

Mr. Popio requested the authorization to purchase hardware to go remote connecting to the main System 36 which is located in the Union County Court House and the purchase of Computer Services including Installation, Users Training and Software Maintenance.. The Cost of the Equipment is not to exceed \$15,000.

Mr. Popio Stated that the purchase of the equipment is to be expended from The Child Support Enforcement Administrative Fund which will receive 90% reimbursement of the cost from State and, or Federal Funds. The balance will be a cost to the county.

Tomia Lowe Moved to approve the request, Mary Sawyer, seconded the Motion

All voted in favor of the motion

Tomia Lowe

Tomia Lowe, Treasurer

Mary Sawyer Eloise Dowell

Mary Sawyer, Clerk of Crts Eloise Dowell, Auditor

The Data Processing Board met 6-1-88 to prepare the 1989 Data Processing Budget. The following was prepared: Salaries \$5606.23 Supplies \$3000. Equipment \$13,000, PERS 781.23 Workers Comp 105.22, Other Expense 6,000 Total \$ 28486.68 Tomia moved to accept the above Budget and file it with the County Commissioners Betty seconded the Motion. All voted yes. Betty Poling, Tomia Lowe, Mary Sawyer, Glenn Edwin & Eloise Howell

The Data Processing Board met 12/30/88
 The Board met to review the request from Mr.
 Popio, Public Assistance Director the letter dated
 Nov. 22, 1988 (in file). Eloise move to grant
 the request. Tomia seconded the motion.
 All voted yea.

Eloise requested permission to purchase
 a 3197 colour display station which will
 be need on the computer for public inquiry
 after the 1989 appraisal. Glenn move to
 purchase the display station Tomia seconded
 the motion all voted yea, Eloise Howell
 Mary Sawyer, Betty Poling, Tomia Lowe Glenn Irwin

The Data Processing Board met January 9, 1989
 to appoint the Chairman for 1989. Beth Temple
 County Recorder move to have Glenn Irwin remain
 Chairman for 1989 Eloise Howell second the
 motion. All voted yea. Paula Warner Clerk of
 Courts Tomia Lowe, Treasurer. Beth Temple
 Recorder. Eloise Howell Auditor, Glenn Irwin
 County Commissioner

The Data Processing Board met May 23, 1989
 The Board prepare the following 1990 Budget.
 Salaries 6153, Supplies 3500 Equipment
 94434. PERS 858.41 Work Comp 112.
 Other Exp 7200.

Tomia move to accept the budget and to file
 it with Commissioners. Glenn second the
 motion. All voted yea.

Glenn suggested we ^{8 move} contact Bob Miller
 to get cost of upgrading our present Mfg Home
 Program. or go with MacDonald, Freedberg & Co
 if it is cost effective. Tomia seconded the motion
 all voted yea. Glenn Irwin, Paula Warner,
 Beth Temple, Tomia Lowe, Eloise Howell.

The Board met July 3, 1989 to discuss the cost of the Maintenance Software. Effective 7-1-89. Real Estate is 750⁰⁰ Payroll Budgeting 250⁰⁰ and Bd of Elections is 100⁰⁰. Glenn moved to contract for maintenance at increased rates. Beth seconded the motion. All voted yea. Glenn, Irwin, Beth Temple, Paula Warner, Tomia Lowe, Eloise Howell

The Data Processing Board meet October 3, 1989 to discuss some needs of various departments and offices.

Paula Warner, Clerk of Courts stated that after considerable consideration and thought, it would be to the County's best interest to go with the MacDonald, Friedberg and Carr Clerk of Court Computer Program. The cost is considerable less and the program and service based on other offices experience with the company would be satisfactory.

The additional equipment needed is 7 Colored Display Stations - 2 Personal Computers - 1 Model 4224-102 Printer - and 5 4201-003 Proprinter III's. The estimated cost of the equipment is \$22,776. The cost of the software, including 1 years software support, on-site training, installation assistance, State-mandated changes, Unlimited telephone assistance and Operator Documentations, total cost being \$10,000.

Eloise moved that Paula contracts with MacDonald, Friedberg and Carr for The Clerk of Court's Program and purchase the above equipment, provided the commissioners approved the appropriations. Tomia seconded the motion.

All voted yea; Beth Temple, Recorder, Glenn Irwin, Commissioner, Paula Warner, Clerk of Courts, Tomia Lowe Treasurer and Eloise Dowell, Auditor.

The Data Processing Bd met January 8, 1990 to appoint the Chairman for 1990. Eloise moved that Glenn Irwin County Commissioner be the board's Chairman for 1990. Tomia Lowe seconded the motion. All voted yea. Beth Temple, Paula Warner, Tomia Lowe, Glenn Irwin & Eloise Howell

The Data Processing Board met January 17, 1990 to prepare amended 1990 Budget. The following
Salaries 8872.50, Supplies 4500. Equipment
43,478 Contract Services 12,620 PERS 1238.00
(Continued)

1-17-90

Workup Comp. #112. Other Expenses \$15400. Totalling \$87220.50. Glenn moved to accept the amended 1990 Budget. Beth seconded the motion. All voted yea.

Contract was reviewed for the Clerk Courts Software and the Maintenance of existing Software. Eloise moved and Beth seconded that the contract with Mac Donald, Freedberg & Co. for the Clerk Courts (Common Pleas) Software and the Maintenance for existing Software be signed. All voted yea. Paula Warner, Beth Temple, Tomia Lowe, Glenn Irwin, Eloise Howell.

The Board met January 31, 1990 to consider the request for 5 additional Display Stations. 2 would be paid out of Data Processing Budget & 3 out of Real Estate Assessment and 1 out of DRETAC Funds. Glenn moved to purchase the equipment. Paula seconded the motion. All voted yea. Tomia Lowe, Paula Warner, Eloise Howell, Beth Temple, Glenn Irwin.

The Board met March 13, 1990 to review the request of John Popsio, Public Assistance Director for additional Hardware and Software. See letter in file dated February 9, 1990. Eloise moved to grant the request. Glenn seconded the motion. All voted yea. Glenn Irwin, Beth Temple, Paula Warner, Tomia Lowe, Eloise Howell.

April 5, 1990

Beth Temple Records requested an additional Hisplay Station for Public use in her office. It was move by Eloise to purchase a 3477 Hisplay Station ~~put~~ put it in Auditor's office. The older Hisplay used by Ruth Ann Nicol be taken to Records's Office for public use. Paula seconded the motion all voted yea! Glenn Irwin, Paula Warner, Beth Temple, Tonia Lowe, Eloise Howell

The Data Processing Board met:

to prepare the 1991 Budget The following is the proposed budget Salaries 9464.00, Supplies 5500.00, Equipment 12000.00, Contract Services 17000.00, PERS 1321.00, Worker's Comp. 180.00, Other Expenses 10,000.00, Grand Total

Eloise moved

The proposed Budget to be accepted and filed with the County Commissioners. Beth seconded the motion all voted yea. Glenn Irwin, Tonia Lowe, Beth Temple, Paula Warner, Eloise Howell

The Data Processing Board met August 9, 1990 to discuss the purchase of a Tape Drive. Tonia moved to purchase the tape drive for approximately \$5300 including installation and \$7950 Friction for the system upon the approval of the Prosecutor to purchase it out of A.T. Fund and the approval of the Dept of Taxation Commissioner. Paula seconded the motion. All voted yea. Beth Temple, Paula Warner, Tonia Lowe, Glenn Irwin, Eloise Howell

The Data Processing Board met January 4, 1991 to appoint the Chairman for 1991. Glenn Swain County Commissioner moved to delay the appointment until after the reorganizing of the County Commissioners January 14, 1991. Eloise seconded the motion. All voted yea. Mr Swain, Mrs Howell, Mrs Lowe, Mrs Temple, Mrs Warner.

Jonica moved to accept ~~the~~ and enter into the Maintenance of Software Contract with MacDonald, Trudberg & Co. for 1991 adding the change for the Clerk of Courts Plus Court and removing Common Plus Court. Glenn seconded the Motion. All voted yea. Paula Warner, Beth Temple, Jonica Lowe, Glenn Swain, Eloise Howell.

Paula moved to adjourn meeting
Beth seconded

January 14, 1991

The County Commissioners passed resolution appointing Jim Cameron to the Data Processing Board as Representative of the Union County Commissioners.

The Data Processing Board Met March 28, 1991 to appoint the Chairman for 1991, Jim Cameron. County Commissioner nominated Jonica Lowe County Treasurer, for Chairman of Data Processing Board. Paula Warner Clerk of Courts seconded the motion. All voted yea. Mr Cameron, Mrs Warner, Mrs Temple, Mrs Lowe & Mrs Howell.

Board of Election requested to purchase a 4233 IBM Printer replacing their present 4224 Printer, which can be used by another Department. There is money in the Board of Election's Budget which can be transferred to the Data Processing Budget under Equipment Account.

3-28-91 *continued*

Eloise move to grant the request for the purchase of the IBM 4234 Printer. Gene seconded the motion. All Votes yes, Paula Warner, Beth Temple, Tomia Lowe, Gene Cameron, Eloise Howell. Paula requested the purchase of a IBM Quick-Write Printer costing approximately \$1750. Beth move to grant the request. Gene seconded the motion. All voted yes. Paula Warner, Beth Temple, Gene Cameron, Tomia Lowe, Eloise Howell.

The Commissioners & Auditor received a Court Order from Richard E. Parrott, Judge of Common Pleas Court ordering the appropriation of funds from the Hala Processing Budget to purchase a laser printer and the Word Perfect Program. (see copy of order in file) Paula moved to pay for the Laser Printer purchased by Judge Parrott for the amount of \$1435 and permit Judge Parrott to purchase the Word Perfect Program out of the Hala Processing Budget. Beth seconded the motion. Vote, Beth ^{Temple} yes, Eloise Howell, yes, Paula Warner, yes, Gene Cameron, No. Meeting Adjourned.

A Hala processing Board Meeting was called by Eloise Howell March 29, 1991. The Board discussed the second part of the Court Order from Judge Richard E. Parrott in regard to the availability of the Word Perfect Program. Beth moved to have Paula & Eloise check with their departments & offices concerning the availability of the Word Perfect Program. Paula seconded the motion. Vote by those present, Paula yes, Beth yes, Eloise yes.

The Data Processing Board met April 9, 1991
to discuss the Rules & the responsibilities of the
Data Board and to find out the equipment &
software other offices has. so we might
~~be better~~ operate more efficiently as a
County Government. A letter will be
drafted, reviewed by the Prosecutor and
discussed at a later meeting. This was
moved by Eloise, seconded by Gene
All voted yea. Tomia Lowe, Beth Temple,
Paula Warner, Gene Cameron, Eloise Howell

copy of letter
on file

The Data Processing Board met April 11, 1991
to discuss letter which Larry Schneider Prosecuting
Attorney Review. Some changes were made
and a list of office and departments were added
to the letter. Paula moved that the letter
be sent. Beth seconded the motion. All
voted yea. Paula Warner, Beth Temple, Gene
Cameron, Tomia Lowe, Eloise Howell

Eloise ~~moved~~ requested the purchase
of a Hard Card for the PC. cost of \$499
plus installation. Gene moved to purchase
the Hard Card. Paula seconded the Motion.
All voted yea.

Eloise provided the information to expand
the the System 36 to 12 Meg memory from
Computer Broker Inc. being American International
Brand. proving IBM will install and place under
Maintenance. If IBM won't maintain then
IBM should be purchased. Beth seconded
the motion. All voted yea.

Eloise moved that a letter from the Data
Processing be sent to the Board of Elections
requesting that if and when they have no use

for the extra printer, the Kato Processing Board
 be notified and have the opportunity to place
 the printer in another office rather than
 be sold at County Sale. Beth seconded the
 Motion. All voted yea, Tomia Lowe, Beth
 Temple, Paula Warner, Gene Cameron, Eloise Howell

The Kato Processing Board met April 15 1991
 to discuss the purchase of a 2 Meg upgrade to the
 IBM System 36. The ^{American} International Part would
 not qualify for IBM Maintenance.

Gene moved to purchase the IBM Part (2
 Meg part # 1019. at approximate cost \$3600.

Paula seconded the motion All voted yea Beth
 Temple, Paula Warner, Tomia Lowe, Gene Cameron, Eloise
 Howell

The Kato Processing Board met May 14, 1991.

Letters were sent to all Dept. and Offices requesting
 information concerning their Computer Equipment
 testing hardware. We received a reply from
 Judge Parrott of Common Pleas Court requesting
 what we are going to do about a computer
 for the office when we move to the new Annex.
 Either taking the System 36 or purchasing
 a new computer for the new Bldg.

Gene moved to purchase an IBM AS400
 reflecting the cost in the 1992 Budget.

Tomia seconded the Motion all voted yea
 Paula Warner, Beth Temple, Tomia Lowe,
 Gene Cameron, Eloise Howell

A letter was written to Judge Parrott.
 in regard to the motion set file

The Data Processing Board met May 27, 1991 to prepare the 1992 Budget. The following ~~was~~ Budget - Salaries 19565, Supplies 5500, Equipment 150.000, Contract Services 26,360, IPERS 2730 Worker Comp 186 Other Expenses 10.000, Grand Total 214.341.

Gene moved to accept the budget and file with the County Commissioners. Eloise seconded the Motion. All voted yea. Tomia Lowe, Gene Cameron, Paula Warner, Beth Temple, Eloise Howell.

The Data Processing Board met June 4, 1991 to discuss the request of Judge Gary McKinley Probate and Juvenile Courts for the purchase of IBM PC 2 and Printer (see letter in file).

Sellus in file

Eloise moved to approve the request of Judge McKinley for addition of PC & Printer. Estimated cost of \$3500. Paula seconded the motion. All voted yea. Paula Warner, Beth Temple, Tomia Lowe, Gene Cameron, Eloise Howell.

The Data Processing Board met Aug 22, 1991

It has been the policy in the past to have an ~~emp~~ employee come in 8:00 and leave 3:30 and one come in 9:00 leave 4:30. so back ups could be done either before or after regular working hours.

This causes some problems with the quit and the auditors work load. Eloise requested that the employees doing back ups work the regular hours for the duties and work and get payment for the hours needed to do the back ~~up~~ ^{up} not during reg hours. Tomia moved the request be granted and that the extra appropriation be appropriated by the Commission by recommendation of the Data Processing Board. Paula seconded the motion. All voted for the motion Paula Warner, Beth Temple, Gene Cameron, Tomia Lowe, Eloise Howell.

The Data Processing Board met August 30, 1991
 At the meeting Gene requested 2 PC/30 with
 colored display Station 1 laser printer # 4019.001
 and 2 emulation Boards Tomia requested 1
 PC/230 with Colored Display Station 1 laser
 printer 4019.001 and 1 emulation Board, Paula
 requested 1 PC/230 with colored display
 Station. ^{1 emulation Board} Beth requested 2 Display Station
 with colored monitor. Eloise request 3,
 Terminals with colored monitor and a
 4029 Laser printer for receipts. 1 Terminal
 will be paid out of R.E.A.

Also a request was made for 3 word
 perfect programs, and 2 Lotus Programs.
 Gene moved to approve the purchase of
 the request and request additional appropriations
 for the purchase. Paula seconded the
 Motion. all voted yes Paula Warner,
 Tomia Lowe, Beth Temple, Gene Cameron
 Eloise Howell

Data Processing Board met October 3, 1991
 Tomia & Eloise requested to Contract with MacDonald
 Friedberg & Capr. for the Tangible Personal Property Programs.
 The cost is \$6000. There was enough to pay for the
 program.

Gene moved to purchase the Tangible Personal
 Programs. Paula seconded the motion, all voted for
 the motion. Tomia Lowe, Gene Cameron, Beth
 Temple, Paula Warner, Eloise Howell

The Data Processing Board met October 21, 1991 to discuss the Scheduling for the Backups of the Programs on the computer system, since the Commissioners would not appropriate extra money to pay for the extra hours to do backups before and after Regular Hours. 8:30 - 4:00.

Eloise moved the following Schedule be followed
 Budgetary - daily 8:30, Clerk of Courts daily 8:45
 Real Estate Monday and Thursday 9:00 - Folder (display write) Wednesday & Friday 9:00 House Trainers
 Wednesday & Friday 9:15 Shut down the system
 Tuesday 3:25 P.M. until 4:00. The motion was seconded by Gene Cameron. Votes Tomia Lowe yes, Gene Cameron yes, Beth Temple yes - Eloise Howell yes, Paula Warner (no vote)

Dec 5, 1991

Data Processing Board met to answer the requests for the purchase of Additional Equipment & Software. Paula Warner, Clerk of Courts request 1 PC-2 - 1 Laser Printer 4019, Emulation Board, & Word Perfect Software. Tomia Lowe, Treasurer requested 1 PC-2 1 Laser Printer 4019, and Word Perfect & Lotus Software. Beth Temple, Recorder request 2 display station ~~and~~; Gene Cameron, Commissioner requested 1 Lotus Software. Eloise Howell, Auditor Requested 1 display station and 1 Laser Printer 4029. The printer to be purchased from Real Estate Assessment Funds. Eloise moved to purchase the above mentioned equipment & software. Beth seconded the motion. All voted - yes.

Eric Heissidel Clerk of Soldier & Sailor met with the Board and presented the Board with a written request to purchase some equipment & software. See file for letter. The price listed in letter was from Hon Bar Inc. Tomia moved to allow the purchase of the equipment & software and pay from the Soldier & Sailor's Budget, but to

get a price from IBM and buy from the Company giving the lowest price. Gene seconded the motion. All voted yea

Tomia Lowe, Treasurer - Beth Temple Records - Gene Cameron, Commission & Eloise Howell Auditor
Paula Warner Clerk was absent. Her request was in written form
Meeting Adjourned

January 13, 1992

Hata Processing Bd Met to Sent up President for 1992
Eloise Moved to have Tomia remain President of Bd for 1992. Paula seconded the motion. Vote

Beth Temple yea - Gene Cameron, yea; Paula Warner yea - Tomia Lowe, yea Eloise Howell yea.

Judge McKisley requests by letter - (92-1 in letter file) to purchase a Notebook Computer. Gene moved to grant the request providing the funds were appropriated in their equipment account. Beth seconded the motion. Vote Tomia Lowe yea - Paula Warner yea, Gene Cameron yea Beth Temple yea Eloise Howell yea Meeting adjourned

March 3, 1992

The Board met to discuss the purchase of Universal Software which is necessary to allow our present RPT Program function on a Pci6000. This will allow the County to operate on just 1 Computer instead of 2.

Gene moved to have Eloise proceed with the planning to purchase Universal Software providing the software is changed to allow Multi users. Beth seconded the motion - Vote Beth Temple yea - Gene Cameron yea, Paula Warner yea Tomia Lowe yea - Eloise Howell yea
Meeting Adjourned

March 23, 1992

The Hata Processing Board met to review the request from John Popis, Wilbur Director. (See letter # 92-2)
The request was to purchase 2 used 5291 terminals at

an approximate cost of \$250 each - Will arrive at a cost of \$232⁰⁰ - An IBM Compatible 80386SX PC plus Software & a Hewlett Packard LaserJet III Desktop Printer at an approximate cost of \$1500. Providing the funds are available. Beth moved to approve the request. Gene seconded the motion. Vote Sonnia Lowe (sit in for Sonnia Lowe) yea Paula Warner yea Beth Temple yea Gene Camrad yea Eloise Rowell yea Meeting adjourned

April 23, 1992

The Data Processing Board met in regard to a request from Judge McKinley to purchase an Epson L61050 Printer costing not more than \$800⁰⁰ which will be paid out of Probate Court Equipment Account 4204. (See letter # 92-3) Eloise moved to permit the purchase of the Epson Printer. Beth seconded the motion Meeting Adjourned

May 1, 1992

Bd met with Sonnia Lowe, Paula Warner, Beth Temple present also Ken MacRond (Associate of MacRond, Friedberg Can & Hixon) The Bd met to discuss the matter as to who would be the Business Partner for the new Computer System. Mr. Eckels, Representative of IBM, called and requested we let him know whom we wished. The Business Partner works with the purchaser in the setting up the system and training of the operators. Beth moved that a letter be sent to IBM stating that the Data Processing Board wishes to have MacRond, Friedberg Can & Hixon the Business Partner. Paula seconded the motion. Vote Sonnia Lowe yea Beth Temple yea Paula Warner yea Eloise Rowell yea Meeting Adjourned Letter # 92-4

DATA PROCESSING BOARD MEETING

JUNE 5, 1992

MEMBER PRESENT - TOMIA LOWE, BETH TEMPLE, PAULA WARNER, AND ELOISE DOWELL

THE BOARD MEET WITH BILL ECKELS AND AL VALENTINO , IBM REPRESENTATIVES, GREGG FRIEDBERG AND KEN MAC DONALD OUR PROGRAMMERS, TO DISCUSS WHAT WAS NEEDED TO CONVERT OUR PRESENT SYSTEM TO AN IBM RISK 6000, MODEL 560.

DISCUSSION OF EACH ITEM (HARDWARE AND SOFTWARE) WAS CARRIED OUT WITH CAREFUL CONSIDERATION.

TOMIA LOWE, MOVED TO ORDER THE HARDWARE AND SOFTWARE (SEE ATTACHED LIST) FOR AN IBM RISK 6000, MODEL 560 AT THE ESTIMATED COST OF \$

IT WAS FURTHER RESOLVED TO APPROVE THE UNION COUNTY COMPUTER ENHANCEMENT SPECIFICATIONS AND THE BIDDING BE TURNED OVER TO THE COUNTY COMMISSIONERS FOR THE NORMAL BIDDING PROCESS.

IT WAS FURTHER MOVED THAT THE COUNTY ENGINEER ASSUME RESPONSIBILITY OF HIS SHARE OF THE COST OF THE RISK 6000 HARDWARE , SOFTWARE PROGRAMS AND MAINTENANCE AND THE COST WILL BE DETERMINED BY THE DATA PROCESSING BOARD BASED ON THE INFORMATION FROM MACDONALD, FRIEDBERG AND CARR.

UPON CONFERENCE WITH BILL ECKELS , AL VALENTINO - IBM REPRESENTATIVES AND KEN MAC DONALD AND GREGG FRIEDBERG ON JUNE 5, 1992, IT WAS DETERMINED THAT THE WIRING IN THE NEW OFFICE BUILDING IS INSUFFICIENT TO OPERATE THE EXISTING EQUIPMENT THAT USES TWINAX CABLEING. DUE TO THE FACT THE COMMISSIONER WERE NOT REPRESENTED AT THE MEETING, IT IS FURTHER MOVED THAT THE COUNTY AUDITOR BE INSTRUCTED TO SET UP A MEETING WITH DICK THOMAS, IBM ELECTRICAL ENGINEER, THE COMMISSIONERS AND THE DATA PROCESSING BOARD TO DETERMINE THE SOLUTION AND COST OF THE PROBLEM.

ELOISE DOWELL SECONDED THE MOTION

VOTE: TOMIA LOWE, YEA
PAULA WARNER, YEA
BETH TEMPLE, YEA
ELOISE DOWELL, YEA

TOMIA LOWE, YEA
PAULA WARNER, YEA
BETH TEMPLE, YEA
ELOISE DOWELL, YEA

Approved by Board of \$250 each. Had 10 more of a cost of \$250 each. Total cost \$2500. 8036451 PC plan.

PAGE 2 OF DATA PROCESSING MEETING HELD JUNE 5, 1992

PAULA WARNER MOVED THAT EACH SYSTEM OPERATOR SHOULD RECEIVE AN ADDITIONAL \$25.00 BI WEEKLY TO COMPENSATE FOR ADDITIONAL RESPONSIBILITIES IN OPERATING THE SYSTEMS EFFECTIVE THE SECOND PAY IN JANUARY 1993, AND IT BE PAID OUT OF THE BUDGET THEY ARE PAID OUT OF AT THAT TIME. BETH SECONDED THE MOTION

VOTE TOMIA LOWE, YEA
ELOISE DOWELL YEA
BETH TEMPLE YEA
PAULA WARNER YEA

TOMIA LOWE, MOVED TO ACCEPT THE DATA PROCESSING BUDGET FOR 1993 TOTALING \$ 168,898.60

BETH TEMPLE SECONDED THE MOTION
VOTE TOMIA LOWE, YEA
ELOISE DOWELL YEA
BETH TEMPLE YEA
PAULA WARNER YEA

PAULA WARNER REQUESTED PERMISSION TO PURCHASE 2 OKIDATE PRINTERS MODEL 390 AT A COST OF \$464.00 PLUS \$25.00 FOR CABLE EACH.

BETH MOVED THAT PAULA BE GRANTED THE REQUEST. TOMIA SECONDED THE MOTION.

VOTE ELOISE DOWELL YEA
TOMIA LOWE YEA
BETH TEMPLE YEA
PAULA WARNER YEA

MEETING ADJOURNED

DATA PROCESSING BOARD MEETING

JUNE 5, 1992

MEMBER PRESENT - TOMIA LOWE, BETH TEMPLE, PAULA WARNER, AND
ELOISE DOWELL

THE BOARD MEET WITH BILL ECKELS AND AL VALENTINO , IBM REPRESENTATIVES, GREGG FRIEDBERG AND KEN MAC DONALD OUR PROGRAMMERS, TO DISCUSS WHAT WAS NEEDED TO CONVERT OUR PRESENT SYSTEM TO AN IBM RISK 6000, MODEL 560.

DISCUSSION OF EACH ITEM (HARDWARE AND SOFTWARE) WAS CARRIED OUT WITH CAREFUL CONSIDERATION.

TOMIA LOWE, MOVED TO ORDER THE HARDWARE AND SOFTWARE (SEE ATTACHED LIST) FOR AN IBM RISK 6000, MODEL 560 AT THE ESTIMATED COST OF \$ 158,313.70 HARDWARE - \$8,247.00 SOFTWARE.

IT WAS FURTHER RESOLVED TO APPROVE THE UNION COUNTY COMPUTER ENHANCEMENT SPECIFICATIONS AND THE BIDDING BE TURNED OVER TO THE COUNTY COMMISSIONERS FOR THE NORMAL BIDDING PROCESS.

IT WAS FURTHER MOVED THAT THE COUNTY ENGINEER ASSUME RESPONSIBILITY OF HIS SHARE OF THE COST OF THE RISK 6000 HARDWARE , SOFTWARE PROGRAMS AND MAINTENANCE AND THE COST WILL BE DETERMINED BY THE DATA PROCESSING BOARD BASED ON THE INFORMATION FROM MACDONALD, FRIEDBERG AND CARR.

UPON CONFERENCE WITH BILL ECKELS , AL VALENTINO - IBM REPRESENTATIVES AND KEN MAC DONALD AND GREGG FRIEDBERG ON JUNE 5, 1992, IT WAS DETERMINED THAT THE WIRING IN THE NEW OFFICE BUILDING IS INSUFFICIENT TO OPERATE THE EXISTING EQUIPMENT THAT USES TWINAX CABLEING. DUE TO THE FACT THE COMMISSIONER WERE NOT REPRESENTED AT THE MEETING, IT IS FURTHER MOVED THAT THE COUNTY AUDITOR BE INSTRUCTED TO SET UP A MEETING WITH DICK THOMAS, IBM ELECTRICAL ENGINEER, THE COMMISSIONERS AND THE DATA PROCESSING BOARD TO DETERMINE THE SOLUTION AND COST OF THE PROBLEM.

ELOISE DOWELL SECONDED THE MOTION

VOTE: TOMIA LOWE, YEA

PAULA WARNER, YEA

BETH TEMPLE, YEA

ELOISE DOWELL, YEA

Tomia Lowe
Paula Warner
Beth Temple
Eloise Dowell

June 11, 1992

The Data Processing Bd met to discuss the need to have Gregg Friedberg & one other employed have a 2 day of training for the operation of the Rix 6000 at a cost to the County. Eloise moved that the County pay for the 2 day Training Seminar. held by Jim Knotts of Columbia Software. Paula seconded the motion. Vote Tomia Lowe yea Paula Warner yea Beth Temple, Gene Cameron yea Eloise Howell yea

August 7, 1992

Data Processing Bd met. Tomia requested to Purchase a D Kedata Printer. Eloise moved to honor her request Beth seconded the motion. Vote Tomia Lowe yea - Beth Temple yea Eloise Howell yea Meeting Adjourned.

DATA PROCESSING BOARD MEETING
OCTOBER 8, 1992, 1:50 P.M.

DATA PROCESSING BOARD MET AT 1:50 P.M. WITH THE FOLLOWING MEMBERS
PRESENT:

GENE CAMERON
BETH TEMPLE
TOMIA LOWE

IT WAS MOVED BY GENE CAMERON AND SECONDED BY BETH TEMPLE TO APPROVE THE REQUEST FROM JOHN POPIO, DIRECTOR OF HUMAN SERVICES DEPT., TO PURCHASE TWO 386SX IBM COMPATIBLE PERSONAL COMPUTERS AT AN ESTIMATED COST OF \$1200.00 EACH.

VOTE WAS UNANIMOUS. MOTION CARRIED.

UNION COUNTY DATA PROCESSING BOARD

Tomia Lowe

TOMIA LOWE
PRESIDENT

October 5, 1992

The Data Processing met All members present. There is a need for 2 more additional License users on the Universal Software making the total 30 users. Jonia moved to acquire the 2 additional License. Beth seconded the motion. Vote - Jonia Loue yea Paula Warner yea, Beth Temple yea, Jim Cameron yea, Eloise Howell yea. Jonia needs to replace a work station Eloise moved to purchase an IBM 3144 Work station from BACP. Beth seconded the motion Vote Jonia Loue yea Paula Warner yea - Beth Temple yea Jim Cameron yea Eloise Howell yea Meeting Adjourned.

October 9, 1992

The Board met to discuss the purchase of Uniplex vs Wordperfect & Lotus 1-2-3 with only Beth, Jonia & Eloise present. Eloise moved to purchase the Uniplex Software for 16 users at a cost of \$6200.00 from Columbia Software Co. Beth seconded the motion Vote Jonia Loue yea Beth Temple yea Eloise Howell yea.

October 29, 1992

The Data Processing Bd met to discuss the request from Paula Warner #92-5 The letter was from Paula Warner, Clerk of Courts requesting permission to hire Ken Mac Donald (Associate of Mac Donald, Friedberg, Carr & Hixon) to check into a Computer system that will handle Imaging Software. His cost will be \$50.00 per hour and estimated 4 or 5 hours. The cost is to be paid out of Data Processing Budget. Gene moved the we enter into an agreement with Ken Mac Donald to help establish the Data Processing needs of the Courthouse per Paula's request. He to the foot the cost is 50.00 per hour, all research shall be made in writing to the Data Processing Board. Beth seconded the motion Vote Jonia Loue yea Beth Temple yea Gene Cameron yea Eloise Howell yea. (see next page)

October 29, 1992 Conference

There is a need to purchase the following - 3 Documentation Books for the Uniplex Software at a total cost of \$240⁰⁰ -
 3 E-Mail Documentation Books total cost of \$105⁰⁰
 Comport for Treasurer's P.C. cost of under \$100⁰⁰ and
 a 4 in 1 Cartridge Tape ~~under~~ for the insurance program at a cost of around \$30⁰⁰ Software emulation for Treasurer's P.C. cost \$210⁰⁰.

Eloise moved to purchase the items from Columbia Software Co. Gene seconded the motion. Vote Beth Temple yea Tomia Lowe yea Gene Cameron yea & Eloise Howell yea

Nov 5, 1992

The Data processing Board met with Gene Cameron Beth Temple & Eloise Howell Present:

Eloise requested permission to purchase a Display Station Model 3164-120 for the Auditor's Office - Serial Cards for Commission Clerk. Hotway PC & Treasurer's P.C. and also an A-B Switch so the 2 P.C.'s can print out on the Risc 6000.

Beth moved to grant the request. Gene seconded the motion - Vote - Beth Temple yea - Gene Cameron yea - Eloise Howell yea

Gene Cameron requested permission to bring in his own Personal PC & Printer to be used for County Business in his own private office. Serial # - P.C. #
 Printer #

Eloise moved to allow the request. Beth seconded the motion. Vote Beth Temple yea Gene Cameron yea Eloise Howell yea

Nov 19, 1992

Gene Cameron, Eloise Howell & Beth Temple met to discuss the need to purchase a new printer for Guy Hood, Clerk of the Commission. It would cost about \$70⁰⁰ for the ^{part} and waiting about 2 weeks, needed to make the old printer

function Gene move to purchase a
 Oridaca ML 390 Printer at Micro Center.
 Beth second the motion. Vote. Elsie ya,
 Beth ya Gene ya.

Hata Board met 3-1-93 to reorganize for 1993
 Tomia Lowe, Moved that Beth Temple, County Recorder
 as president of the Hata Processing Board for 1993. Paula
 Warner, Clerk of Courts seconded the motion.
 Vote - Beth Temple ya - Paula Warner, ya Tomia Lowe
 ya Elsie Howell ya Gene Cameron Absent.

The Hata Bd met May 3, 1993, Tomia Lowe, Gene
 Cameron, Beth Temple - Elsie Howell present -
 The Board received the request received from
 Probate Court for approval to purchase an Epson
 LA 1070 Printer, Payment will be from Probate
 Courts Budget - (Equipment Account).

Tomia moved that the request be granted
 Gene seconded the motion. Vote. Tomia Lowe ya
 Beth Temple ya Gene Cameron ya Elsie Howell ya
 See folder for copy of letter.

May 13, 1993

The Hata Board met to discuss the 1994 Budget.
 The following was moved by Gene Cameron and seconded
 by Elsie Howell.

Salaries \$23,002.20 - Supplies 3,500.00 -
 Equipment 10,000 - Contract Services 43,500.00 - PERS
 3,209. - Worker's Compensation 648.00 Other Expenses
 3,000. Total \$68,599.20

The vote Gene Cameron ya - Tomia Lowe ya
 Elsie Howell ya.

The Board also discussed creating a Disaster
 Plan for Courts Computer System, It was
 suggested by the board by a motion of Gene Cameron
 seconded by Tomia Lowe to have the Auditor to check
 with Columbia Software Services Inc, Grant St
 Cleveland, Oh concerning contracting with them for a

Wisaster Plan for the A56000 and with another
County who has a IBM 36 for our 36 System
Vote, Jim Cameron yea ~~Beth~~ Jonia Lowe yea
Eloise Howell yea Meeting Adjourned

The Kato Bd met 5/24/93 All members
present

We are in ~~the~~ need of an Up Trade Kit 1MB
for the X Station. Jim moved to purchase the
Upgrade Kit. Paula seconded the motion
Vote Jim Cameron yea Beth Temple yea. Jonia
Lowe yea - Paula Warner yea Eloise Howell yea.
A Request for 2 Laser Printer was made. Paula
moved to allow the request. Jonia ^{Lowe} seconded
the motion. Vote Paula Warner yea Beth
Temple yea Jim Cameron yea Jonia Lowe yea
Eloise Howell yea.

5/24/93

Eloise Howell moved that a Bill be sent
to Steve Stolte, County Engineer for 1- of the
Memory for what was ordered & received in 1992
per verbal agreement. Jonia seconded the
motion - Vote Jonia Lowe yea - Jim
Cameron yea - Beth Temple yea Paula Warner
yea, Eloise Howell

Meeting Adjourned

7/26/93

Eloise requested permission to purchase a PC
486 DX2 / 66 MHL 13 MB Hard drive 4MB
Ram, with a color 14" Monitor at a cost of
\$2118.50. purchase from Midwest Micro System
Jim Cameron moved to grant the request.
Jonia seconded the motion. Vote Jim Cameron
yea, Paula Warner yea Beth Temple yea Jonia
Lowe yea Eloise Howell yea Meeting Adjourned

The Data Board met 7/29/93 with Bob Moon of Midwest MicroSystems about maintenance on P.C. & Printers. Reduced Labor Rate Contract for 10 hours a month @ \$60 per hour. Without contract ~~\$60~~ per hour \$80 per hour. The board will discuss this later.

Data Board Met August 2, 1993 in regard to the written request from John Topis, Human Services Director to purchase Microsoft Excel 1V. (spread sheet) for Windows, ^{Microsoft} Word Processing for Windows & Microsoft Fax Pro (Kataban). The cost of the items is 495⁰⁰. Paula Warner moved to grant the request. Gen seconded the motion. Vote: Paula Warner yea - Gen Cameron yea - Elsie Howell yea

* Sept 9, 1993

Meeting Adjourned

The Data Board met September 13, 1993 to discuss meeting on a regular basis. Paula Warner moved to meet on a Regular Basis the second Thursday of Each Month. 10:00 AM. If a member is unable to attend a deputy should represent them. Jami Lowe, Treasurer seconded the motion. Vote: Gen Cameron yea, Beth Temple, Paula Warner, Jami Lowe. yea Elsie Howell yea

It was discussed that a need for a System Manager has arrived. The person shown by me one willing to take the position & work at it. Elsie was to contact Chip Hudson, Columbia Software Services Inc. about the schooling that is available.

* Sept 9, 1994 - Data Bd met with Beth, Elsie - Jami - Paula & Gen Present to discuss the need for a Systems Manager. Beth moved that we need to have a System Manager and that it be a County Employee, with the responsibility plus other duties since this will not be a full time ~~later~~ position.

Idella Feeley, present systems Operator would be a Good Choice with proper Education & Training with additional pay. Paula second the motion All voted yea. Tami Lowe yea - Paula Warner yea - Beth Temple - Gene Cameron yea Eloise Howell yea

The Kata Board met 11-1-93 (all members present) to discuss some of the problems of the Rise 6000 shut down. It is believed we need additional disc space. Gene Cameron moved that additional disc space be purchased if ~~there~~ a need is determined. Tamara Lowe second the motion. Vote Gene Cameron yea Beth Temple yea - Paula Warner yea - Tamara Lowe yea - Eloise Howell yea.

Eloise mentioned that one display station seems to lock up & cause problems and requested permission to purchase a new one and pay for it out of R&A Funds. Paula moved to purchase the display station Beth seconded the motion. Vote Gene Cameron yea Paula Warner yea - Beth Temple yea - Tamara Lowe yea Eloise Howell yea.

* November 18th
see page 51

Meeting Adjourned

Kata Bd met December 9, 1993. Eloise has received an addendum to the Maintenance Contract with MacHondy, Friedberg, Cant & Kason with an increase in cost of \$100 per month. Eloise moved to accept the addendum Agreement for 1994 - Gene Cameron seconded the motion. Vote Tamara Lowe yea - Beth Temple yea Gene Cameron yea Eloise Howell yea Paula Warner Absent.

Meeting Adjourned

Data Processing Board met January 13, 1994. All members present. A renewal of a Support Contract with Columbia Software was discussed. There were some increases in the hourly rates. Gene moved to renew the contract based on the changes. Paula Warner seconded the motion. Vote; Tamara Lowe, Yea- Paula Warner, yea- Beth Temple, yea- Gene Cameron, yea- Eloise Dowell, Yea.

Paula requested approval to purchase a new PC, estimated cost of \$3,000 for an IBM. Based upon Genes checking on the approval by the commissioners for additional appropriations and he stated over the phone it was OK to purchase the PC for the Clerk of Courts use, Eloise moved to purchase a new PC. Tamara Lowe seconded the motion. Vote Beth Temple, yea- Paula Warner, yea- Tamara Lowe, yea- ElosieDowell, Yea- Gene Cameron Absent for voting.

Meeting Adjourned.

Data Processing Meeting Jnauary 18, 1994.

Members present- Paula Warner, Clerk of Court- Tamara Lowe, Treasurer- Eloise Dowell, Auditor and Dorothy McCarty, REpresentative of Recorder, Beth Temple.

Paula checked on the cost of an IBM PC at Micro Center and found an IBM Clone which per Ken MacDonald a member of MacDonald, Friedberg, Carr and Dixon(Programers) it would be just a good as an IBM. at a special price until January 31, 1994 (2 PCs and emunalation board for a total price of \$3,300.00

Tamara Lowe moved to purchase the 2 IBM Clones at a cost of \$3,300 upon the approval of the appropriations from the commissioners Dorothy McCarty seconded the motion. Vote- Paula Warner, yea- Tamara Lowe, yea - Dorothy McCarty, Yea - Eloise Dowell, year.

Meeting adjourned

*

November 18, 1993

The Data Board and the Union County Commisisoners met with Al Szuter, Rep from IBM concerning creating a Disaster Plan.

Mr. Sxuter stated they have different plans available.

One of which is called a hot sopt plan. The have some centers where you can go and use their equipment. The monthly charge for this service is from\$750 to \$1,500 per month.

They also have service to help us create our own plan.

It was decided to to meet with Mr. Szuter and Mr. Thistlewait of IBM later. on Thursday Dec. 9, 1993.

February 2, 1994

The Data Processing met. All members present Judge Parrott sent a letter to the Data Board requesting the approval for a purchase of an enumeration Board for a PC which will allow the PC to be connected to the System 36 Letter in Feb. - Gene moved that the ~~approval~~ request be granted based on the Commission's approval of additional appropriation in the amount of \$595⁰⁰ into AISB Equipment. Eloise seconded the motion. Vote Gene Cameron yea Beth Temple yea, Tamara Love yea Paula Warner yea Eloise Howell yea -

The Judge Parrott also request that 5 older Hisplay Station be connected to the System 36 after they moved back into the Courthouse. Eloise moved to have Paula take care of the checking & clearing of the Older Hisplay Station that are in the Gym. and the expense will be paid out of Data Processing Budget. Beth seconded the motion. Vote Gene Cameron yea Paula Warner yea, Tamara Love yea, Beth Temple yea, Eloise Howell yea.

Meeting Adjourned

March 10, 1994

The Data Processing Bd met at their Regular Scheduled Meeting. Gene Cameron, Beth Temple, Eloise Howell, Mary McNeel representing Clerk of Courts & Donna Mausch Representing Treasurer were present.

There is a need for additional Hisc space on the Rise 6000, Eloise moved to purchase a 2GB Hisc # 7204-215 plus 2K-Herculez Controller #2420. estimated cost \$6220⁰⁰ - John ask Engineer Office Pay 50% Church Fed 25% & Real Estate Assessment Id pay 25% of Cost. Purchase will be made based on availability of funds.

Gene second the motion. Vote ^{Gene} Mr. Cameron yes
Beth Temple yes Donna Kausch yes, Mary McNeal yes
Eloisi Howell yes.

John Popio, Director of Human Services
request permission to purchase Software Paradox
4.0 plus Training & Support, Cost \$1630 - Q&A
Version 4.0 cost \$275 - Norton Utilities version 2.0
cost \$80. Hardware \$486 DX or SX 33M2.

(see letter in file). Beth moved to ~~have~~ ^{allow} the request. Donna Kausch seconded the motion.
Vote: Gene Cameron yes - Beth Temple yes - Mary McNeal
yes - Donna Kausch yes - Eloisi Howell yes.

Meeting Adjourned

March 18, 1994

The Data Processing Board met 3-18-94, Tamara Lowe
Treas. Gene Cameron Com. Dorothy McCarty Representation
of Records Office, Steve Stolte Engineer. Eloisi Howell
Auditor were present.

The Board met with Steve Stolte, County Engineer
to discuss with him the ordering of a 2GB Disc &
Controller and have him responsible for the cost.
Mr. Stolte agreed to the paying of 1/2 of the cost. which
will be \$1110.00

Mr. Stolte request the he be a member of the
Data Board since the Office is using our system
and the have a P.C. Network. Tamara Lowe
moved that he become a Member of the Data
Board. Gene Cameron seconded the motion.
Vote - Gene Cameron yes Tamara Lowe yes
Dorothy McCarty yes Eloisi Howell yes
Meeting adjourned

Hata Board met 3/24/94

Members present, Gene Cameron, Beth Temple, Paula Warner, Tamara Lowe, Eloise Howell

Judge Richard E. Parrott requested approval to purchase Computer Equipment for Common Pleas Court. ^(see info file) The Equipment includes 2 Transmitting devices at approximately \$65⁰⁰ each together with a receive device at approximately \$68. Total estimated cost 198⁰⁰.

Gene moved to approve the request. Paula seconded the motion. Vote Gene Cameron yea - Paula Warner, yea - Beth Temple yea - Tamara Lowe yea - Eloise Howell yea

Gene Cameron, representing the commissioners requested permission to purchase a Gateway PC 486 5X model 1895 and a Hewlett Packard Laser HP Printer to replace a Display Station in the Commissioners Office. Eloise moved to grant the request. Gene seconded the motion. Vote Gene Cameron yea - Tamara Lowe yea - Paula Warner yea - Beth Temple yea - Eloise Howell yea

Eloise stated a 56B Tape Drive is needed in order to have the computer system on 2 tapes. The Back-up will no longer go on just one tape. The cost for an internal 56B Tape Drive purchased from IBM cost \$5130. She has checked with Computer Broker Inc. but they have not gotten back. Paula moved to purchase a 56B Tape ~~Drive~~ Drive and to check Computer Broker's cost and compatibility. If cost is less and if the equipment is compatible, go with Computer Broker. The cost be shared 3 way, Hata Processing 1/3 Real Estate Assessment 1/3 and Engineer's Office 1/3. Gene seconded the motion. Vote Gene Cameron yea - Paula Warner yea - Tamara Lowe yea - Eloise Howell yea.

Meeting Adjourned

April 4, 1994

The Data Processing Board met - Members present Paula Warner, Beth Temple, Tamara Lowe, Steve Stolte & Eloise Howell. It was mentioned that there is only \$1,130 less installation to purchase a 2GB Disc Drive from IBM rather than from Internal Data Products (IDP). After discussion, Steve Stolte moved to purchase the Disc Drive from IBM at a cost of \$4,725.⁰⁰.

Tamara Lowe seconded the motion. Vote - Paula Warner, yea - Beth Temple, yea - Tamara Lowe, yea - Steve Stolte, yea - Eloise Howell, yea.

To purchase an Evoxyle 8MM Tape Drive from IDP rather than from IBM was discussed. Cost of IBM \$5305. IDP cost \$4,500. Eloise is checking on the honoring of the warranty and placing equipment on a Maintenance Contract with IBM, but they have not replied. Eloise moved to purchase the Evoxyle 8MM Tape Drive #8505 from IDP even if IBM will not honor warranty and/or put on a Maintenance Contract since the savings will be \$655.⁰⁰. Steve Stolte seconded the motion. Vote - Paula Warner, yea - Beth Temple, yea - Tamara Lowe, yea - Steve Stolte, yea - Eloise Howell, yea. Meeting adjourned.

April 14, 1994

Data Processing Meeting:

Members Present - Tamara Lowe, Treasurer, Dorothy McCarty, Representative of Records Office, Eloise Howell, Auditor. No Business was discussed due to lack of attendance. Meeting Adjourned.

The Union County Data Processing Board met May 12, 1994 10:00 AM - Members present were Gene Cameron, Beth Temple, Tamara Lowe & Eloise Howell. Gene Cameron presented a bill the Commission received from MacDonald Fredberg, Carr & Hixson for the disconnecting Clerk of Court equipment and reconnecting after the move back into the Courthouse. in the amount of \$1350.00. Eloise Howell moved the bill be paid out of Contract Services Data Processing Budget after a breakdown of the costs received. Gene Cameron seconded the motion. Vote Beth Temple, Yea, Tamara Lowe Yea Gene Cameron Yea Eloise Howell Yea.

It was approved prior to purchase a 5/10 TB 8. MM Tape drive due to the fact the Hardy Backups would not go on tape. The tape be used was reviewed by Columbia Software & Service and it was discovered the older ~~IBM~~ display stations was cause the problem. The was taken care of and now only 1 tape is need for the daily back up. The present tape drive will be sufficient.

Eloise moved to not purchase the 5/10 TB 8. MM Tape drive at present time but if it is need it can be purchase per resolution passed 3/24/94. Tamara Lowe seconded the motion. Vote Gene Cameron Yea - Beth Temple Yea Tamara Lowe Yea Eloise Howell, Yea.

Meeting Adjourned.
Eloise Howell mention IBM has charge 155.00 per hour to put on 3.25 Release for Windows plus the system. As soon as a bill is received she will bring it before the Board.
Meeting Adjourned

The Data Processing Board met May 31, 1994 to prepare the 1995 Budget. Members present were Tamara Lowe, Treasurer, Paula Warner, Clerk of Courts, Steve Stolte, Engineer, Eloise Howell, Auditor.

After discussion Steve Stolte moved to file the following Budget with the Commission. The motion was seconded by Tamara Lowe, Vote Tamara Lowe yea, Steve Stolte yea, Paula Warner yea, Eloise Howell yea.

1995 Budget Salary 24,089.20 - Supplies 3,500.⁰⁰
Equipment 7,000.⁰⁰ Contract Services 63,000.⁰⁰
PEKS 3,275.⁰⁰ Workers Comp 850.⁰⁰ Other Expenses 500.⁰⁰ Grand Total 102,214.20 Meeting Adjourned

Thursday 10:00 AM June 9, 1994

The Data Processing Board met at their Regular Meeting day & time. Members present Beth Temple, Recorder - Eloise Howell, Auditor. Meeting Adjourned to due not having a quorum.

Thursday July ¹⁴~~23~~, 94

Data Processing Bd met with Beth Temple, Recorder, Paula Warner, Clerk of Courts, Gene Cameron Commissioner, Tamara Lowe, Treasurer, Steve Stolte Engineer and Mary Snider Co Chief/Deputy Auditor representing Eloise Howell, Auditor. The Service and Support of Massys was discussed. The support Rise 6000 IBM Computers. Paula Warner moved to contract with Massys for 1 year - for Monthly Service - Unlimited Phone Support Project Support - Scheduled On Site Assistance Capacity & Performance Review & Backup & Recovery Review effective 8-1-94. ^{and to pay the support which was 6000 per month} Tamara Lowe seconded the motion Vote ^{out of Data Processing Budget.}

Beth Temple, yea, Paula Warner, yea - Tamara Lowe yea Gene Cameron yea Steve Stolte yea Mary Snider yea

August 25, 1994

A Data Processing meeting was held to discuss Training Courses for the AIX-Environment. Members Present were Beth Temple-Recorder - Paula Warnu Clerk of Courts, Gene Cameron, Commission Jamara Lowe, Treasurer Mary Snider, Auditor Beth Hefetz & Sue Davis representing Engineers Office.

There was discussion concerning employees receiving Training & Schooling reimbursement. The County of the leave employment within a year after the Schooling Training. It was tabled and the prosecutor will be contacted to see if it is allowable.

After lengthy discussion Eloise moved and Jamara second the following motion: Moved to contract with Mapsys, Inc. 1 day Basic Operation Course @ \$500 less 5% discount for 4 employees each. 2 employees cost be paid out of Travel A115F - 1 out of M&T (Net Ware) and 1 out of REA Fund. 1 day Mapping Real Estate Dept. and to contract the 1 day Basic Administration Training Course. 2 employees attending and payment made out of Data Processing Budget A115F (Travel). ^{1,200.00 each} ^{each 5% disc} Vote All yes. Sue Davis yes - Beth Temple yes Gene Cameron yes, Jamara Lowe yes - Eloise Hefetz yes Sue Davis yes.

Sept 13, 1994

Data Meeting was held - Members present Gene Cameron Steve Stolte, Jamara Lowe, Paula Warnu and Mary Snider presenting Auditor. A request was made to hook Commission's Clerk (Rebecca Roush) PC to Rix 6000. Jamara Lowe move that the request be granted, the cost be taken out of the Commission's Appropriation and Jeff Harris, from Mapsys do the work when time allows. Mary Snider seconded the motion. Vote All yes!

9-13-94 (continued)

Paula Warner request permission to purchase 2 terminals (refreshers) from Longs East at 5 Points. Gen ^{Cameron} moved to grant the request. Steve Stoltz seconded. All vote yea.

Meeting Adjourned

Oct 14th, 1994.

Meeting not held due to number of members not present

Nov 10, 1994

State meeting was held, the only business was the discussion of the checking with Gregg Trudberg on a Hiscote Plan using the County 36 at the Clerk of Courts. I to see check with BMR on other counties that have rise 6000

Meeting adjourned.

12/8/94

State Meeting held - Members present Steve Stoltz, Gen Cameron, Tamara Lowe, Eloise Howell

The board received a request for additional equipment from John Popio, Director of Hest of Sumner Services. (see copy of letter dated 12/8/94, minutes).

Steve Stoltz moved to grant the request. Gen Cameron seconded the motion. Vote Steve Stoltz yea, Gen Cameron yea, Tamara Lowe yea, Eloise Howell yea.

A Black Box is needed before additional devices can be added to the rise work. The cost of the Box and cable is \$1453. Gen Cameron moved to order the Box with delivery in 1995. Eloise Howell seconded the motion. Vote Steve Stoltz yea, Tamara Lowe yea, Gen Cameron yea, Eloise Howell yea.

A Contract for Phone Support for 1995 was received from Columbia Software and Services Inc. The ^{last} ~~changes~~ were same as 1994. Steve Stoltz moved to sign the Contract. Tamara Lowe seconded the motion. Vote Steve Stoltz yea, Gen Cameron yea, Tamara Lowe yea, Eloise Howell yea.

12-8-94 (Continued)

Eloise Howell ~~moved~~ request that Mary Snider Auditor Elect represent the Auditor office at the next 2 Monthly meeting plus any special meetings in January & February 1995. Steve Stolte moved to grant the request. Gene Cameron seconds the motion Vote: Steve Stolte yea Gene Cameron yea - Tamara Lowe yea Eloise Howell yea.

Also Board received a letter from Mr Popio (following) that they may have surplus Equipment.

Meeting Adjourned

UNION
COUNTY
DEPARTMENT of
HUMAN
SERVICES

Public Assistance
Children and Family Services
Social Services
Child Support Enforcement

December 5, 1994

DEC 07 94

Union County Data Processing Board
c/o Eloise Dowell, Auditor
Union County Office Bldg.
233 W. Sixth St.
Marysville, Oh 43040

Re: Plan For Surplus

Dear Mrs. Dowell:

As current plans exist, our agency will be operational in the State of Ohio Support Enforcement Tracking System (S.E.T.S.) during CY-95. Consequently all of our current System 36 equipment will become surplus to our agency.

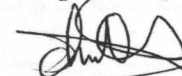
I have provided a brief list of the IBM equipment which may be available for integration into other county systems.

IBM Quantity: - 5363 CPU
1 - 4224 Printer
3 - 3477 Workstations
2 - 5291-2 Workstations
3 - 3197 Workstations

We want to call this to your attention as soon as possible so that you can plan accordingly.

Please do not hesitate to call me if additional information is needed.

Very truly yours,



John A. Poplo, Director

JAP:clb

P.O. Box 389 • 169 Grove Street • Marysville, Ohio 43040-0389

Phone 513-644-1010 • 1-800-248-2347 • T.T.Y. Capable • Fax 513-644-8700 • Hours 7:30 a.m. - 5:00 p.m.

**UNION
COUNTY
DEPARTMENT of
HUMAN
SERVICES**

Public Assistance
Children and Family Services
Social Services
Child Support Enforcement

December 6, 1994

DEC 07 94

Union County Data Processing Board
c/o Eloise Dowell, Auditor
Union County Office Building
Marysville, Ohio 43040

Re: Computer Equipment

Dear Mrs. Dowell:

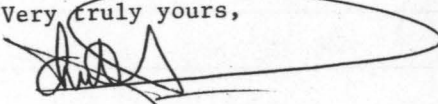
Please accept this letter as our request for authorization to upgrade some of the personal computers now in use in our agency. We have six IBM 386 machines which we would like to upgrade with 420 MB hard drives and a 4 MB RAM. Additionally, one unit will need a video card and monitor upgrade. The estimate of the installed cost is approximately \$400 per unit. The cost of the video upgrade is an additional \$250.00.

We are also seeking approval for the addition of a CD-ROM upgrade for another existing personal computer. This CD upgrade will allow us to convert from a hard copy O.R.C. subscription to the more comprehensive CD version.

Thirdly, we are seeking approval for the purchase of up to six personal computer ink/jet or small laser printers at a cost of approximately \$400.00 each.

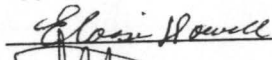

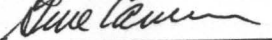
Your prior approval is being requested at this time. However, we plan to make these acquisitions over the next twelve months as state and federal funds may permit.

Very truly yours,


John A. Poplo, Director

JAP/dag

Approval:

 Eloise Dowell 12-8-94
 12-8-94
 12-8-94

P.O. Box 389 • 169 Grove Street • Marysville, Ohio 43040-0389

Phone 513-644-1010 • 1-800-248-2347 • T.T.Y. Capable • Fax 513-644-8700 • Hours 7:30 a.m. - 5:00 p.m.

Jan 12, 1995 - Thursday
 Members present: Steve Stelte, Tamara Lowe, Eloise Dowell
 Paula Warner & Gene Cameron guest Mary Snider

re-organization: Steve Stelte president
 Paula Warner Vice president vote unanimous
 By O.R.C. Auditor is secretary.

Mary Snider presented Board with letter from Jim Heiberger of MAPSYS cancelling the RS-6000 Support Agreement and recommending IBM's AIX Support Family of Services.

Jeff Davis presented a proposal to the Board that he personally ~~and~~ independently would support RS 6000 \$50⁰⁰ per hour 16 hours per week.

Meeting was recessed till Jan 19 at 10:30 in Steve Stelte's office

Members present: Steve Stelte, Tamara Lowe, Eloise Dowell, Paula Warner, Gene Cameron and Mary Snider & Beth Temple
 2/19/95

Steve talked with Larry Schneider - Larry did not think the County could be jeopardized if we contracted with Jeff Davis.

Tamara Lowe moved & Gene Cameron seconded motion for Mary Snider to contact Jeff Davis directing him to write up contract for RS 6000 support 2 days per week average with understanding his services may be needed 1 day one week and three days the next also a clause "Union County is released from all liability that may arise as of his no work clause with MAPSYS. Motion passed unanimous

Meeting adjourned

March
February

9, 1995

Members Present: Paula Warner, Beth Temple, Gene Cameron
Steve Stalte, Mary Snider

- 1) Beth Temple made motion and Paula Warner 2nd to approve request of Judge McKinley for P.C. and printer
- 2) Beth made motion to approve Gene 2nd request of John Papio of AIDS for new PC to be paid from his funds
- 3) Beth made motion Mary 2nd Paula Warner's request for new printer
- 4) Gene made motion Beth 2nd Steve Stalte's request to install autocad by Jeff Davis to be paid out of M + G funds w/ Jeff's time not to be paid out of General Fund
- 5) Beth made motion Mary 2nd Gene Cameron's request on behalf of Commissioners to replace their clerk's 2 PCs with 2 AMG PCs + printer at a cost of 4400 + cost of printer with one PC going to Judge McKinley's juvenile court (this voids item #1) and one PC going to Sheriff's office.
- 6) Gene made motion Beth 2nd to re-imburse Idella Feeley of the Auditor's office C.O.D. charges of 5 licenses for P.O.'s to get into Open 36.
- 7) Sheriff's office represented by Cindy McCreary made a request to ~~become~~ on-line to the office buildings Rise 6000. The Board has requested Jeff Davis to do a cost comparison to come on this system or buy stand alone and he is to report back to the 3/22/95 meeting at 2:30 meeting
- 8) Disaster plan is ~~recommended~~ ^{requested by Jeff} Davis and also the cost effectiveness of training in uniplex-word processing and spreadsheet ~~and the~~ ^{with the} difference of buying PCs and a Wordperfect-excel + Lotus 123 combination

meeting running late recessed to 3/22/95

3/22/95 Member present Steve Stalte Tamara Lowe Mary Snider
with Cindy McCreary and Jeff Davis present

- 1) Disaster recovery plan proposed
 - 2) Sheriff's upgrade proposal
- No quorum recess to April

April 20, 1995

Members present: Steve Stolte, Tamara Lowe, Beth Temple, Mary Snider, Gene Cameron, with Cindy McCreary and Jeff Davis present

1) Sheriff's upgrade proposal

Beth made motion Gene 2nd upon Jeff's request for stand alone \$6000 model 250 passed unanimously with Direction for Cindy to find any grant or foundation monies available

2) Tamara made motion Mary 2nd Board passed unanimously Union County Disaster Recovery Plan Proposal submitted by Jeff Davis at previous meeting changing #1 to one media safe to be purchased and deleting item 5 & 6 with safe to be ordered by Mary Snider from Central Business Supply quote submitted by Tam

3) Board directed Jeff to get proposal for PC's with software (wordperfect/lotus etc) vs unix words for June meeting.

Gene moved to adjourn Beth seconded next meeting May 11, 1995

May 11 1995

Members present: Gene Cameron, Steve Stolte, Tamara Lowe and Mary Snider
guests: Jeff Davis and Judge McKinley

Judge McKinley has a need to upgrade hardware and buy software. He agreed to meet with Paula Warner and Judge Richard Parratt about the "total" future needs of computers in court house with Jeff Davis acting as consultant.

Guidelines for the Data Board will be brought before the Board in the future

Meeting adjourned

June 8 1995

Members Present: Beth Temple, Paula Warner, Steve Stolte, Gene Cameron, and Mary Snider with guest Judge Richard Parratt and his operator Jeff Davis

Sheriff has not met with Commissioners for funding of the upgraded computer system

Disaster Plan is in place for the County Office Bldg

Jeff Davis thought quotes for Treasurer and Auditor request for P.C.'s with spreadsheet and Word Perfect capabilities. A request was made by Paula to identify the cost vs/ the benefits of staying with uniplex and the dumb terminals all ready purchased by the July 13th meeting.

Judge Parratt requested a Hewlett/Packard printer (16 lines per minute) and a lap top computer to use on his bench. Gene Cameron offered ^{one} the Commissioners Hewlett/Packard's (8 lines per minute) which was acceptable to the Judge. Laptop to be paid from computer Research Fund. Gene motioned Mary Snider 2nd motion passed unanimous.

Paula stated there was no more room on patch panel to hook up Judge's request. Mary motioned Gene 2nd to purchase from Computer Research Fund motion passed unanimous

Beth motioned to approve contract with Trifecta for open 36 Paula 2nd motioned passed unanimous
Gene motioned adjournment Paula 2nd

June 14, 1995

Approval was sought from Bd of Elections to upgrade IBM 5363 computer with IBM used parts to increase disk space from BARDI Systems Services.

Approval granted by a majority of the Board -

July 13, 1995,

Members present: Tamara Lowe, Steve Stolte & Mary Snider
and MIS operator Jeff Davis

discussion on Paula's request and the request
of Auditor Mary Snider and Treasurer Tamara Lowe

Meeting recessed to 11:30 July 20, 1995

July 20, 1995

Members present: Tamara Lowe, Steve Stolte, Beth Temple,
Gene Camrison and Mary Snider

Tam moved to grant Paula Warner's request
for a new printer for check writing Beth 2nd
motion passed unanimous

August 10 Judge McKinley will return with
request and Tam and Mary will have more
quotes for Board to consider

Gene motioned for adjournment

August 10, 1995

Steve Stolte & Mary Snider w/ Judge McKinley, Sharon
Gilbert & Joe Float from Probate Court and Brad L. Henschen
representing Henschen and Associates made request - no action
taken

request of John Popio for Pentium PC ok'd by
Mary Snider and Steve Stolte - Steve to get permission
of Beth Temple and Tamara Lowe.

August 17, 1995

Members present: Steve Stolte, Tam Lowe, Beth Temple, Don Fraser.
for Commissioners, Mary Snider, Paula Warner with
MIS operator Jeff Davis

Approved request of John Popio (D/H NS) for Pentium
P.C. Tam motioned Beth 2nd passed unanimous

Mary Snider moved to extend Jeff Davis contract
for the 6 months in original contract Tam 2nd passed unanimous

Continuation of August 17, 1995 Meeting

Jeff Davis presented quotes for the Auditor and Treasurer of General Fund expenditures for new P.C.'s w/ word perfect, lotus on existing network - existing work stations could be sold to Wyandot County - Paula stated Judge Parrott needs 4th Paula 1 twinax terminals Beth could take 3 aix terminals. (see quotes)

Tam motioned for the acceptance of the idea to upgrade w/ the department heads to meet w/ the commissioners for approval of funds. Mary 2nd passed unanimous.

September 14, 1995

Members present: Gene Cameron Beth Temple Paula Warner, Steve Stalte and Mary Snider

Discussion on the Data Processing Board approval Policy - No action taken
Gene motioned adjournment Beth 2nd

October 12, 1995

Members present: Steve Stalte Tamara Lowe, Paula Warner, Gene Cameron Mary Snider with Judge McKinley Joe Float & Jeff Davis

Proposal of new software and hardware made by Judge McKinley for Probate & Juvenile Court - no action taken - Board will meet w/ Common Pleas Judge Parrott
October 19, 1995 3:00 pm

Paula requested new PC & laser printer w/ funding from her budget to be transferred to Data Board Budget
Tamara moved Mary 2nd passed

Mary requested software called Open Database Connectivity Interface from Open Universal Software \$1,850.⁰⁰ to be paid out of Data Equipment account Steve Stalte motioned approval Tam 2nd

Tam moved for adjournment Paula 2nd

October 19, 1995

Members present: Paula Warner, Beth Temple, Steve Stalte, Tamara Lowe, Mary Snider, Don Fraser, Gene Cameron, Jeff Davis, Judge Parrott, Judge McKinley & Joe Float

Tamara motioned to accept Don Fraser's request for approval of purchase: 2 Compaq Pentium Computers in place of 2 PC's purchased earlier in the year in the Commissioners Clerk office. One 486 DX 2/66 PC of the Commissioners would go to ^{Julia in Common Pleas} Julia's computer ^{would go to} ^{Civil Defense} where lightning recently struck ruining 2 computers. One 486 DX 2/66 PC would go to Randy Riffle, ^{Risk + mg} ^{Facilities} located on the lower level. Judge Parrott would get a new ^{Compaq} one to replace his that disk went out of earlier in week. Paula 2nd motion all voted in favor.

Mary motioned to accept two new members to the Data Processing Board those being the Judge of Probate/Juvenile Court or his designee and Judge of Common Pleas Court or his designee. Tamara 2nd motioned all voted in favor.

Beth motioned to accept Steve Stalte's scenario of installing an IBM Risc 6000 for the Courthouse use so Judge McKinley may use Menschen Software.

November 9, 1995

Members present: Paula Warner, Tamara Lowe, Steve Stalte, Gene Cameron, Mary Snider, Judge McKinley, Judge Parrott with Jeff Davis, Sue Grwin, Joe Float and Don Fraser also in attendance.

Discussed purchase of Risc 6000 for Courthouse. Jeff was directed to get quotes finalized and present them to Commissioners.

Tam motioned for adjournment
Beth 2nd

December 14, 1995

Members present: Beth Temple, Tamara Lowe, Steve Stelte, Mary Snider and Gene Cameron

Tam motioned to change meeting date to 3rd Thursday in Commissioners conference room at 10:30. Steve 2nd motioned approved by all

Tam motioned Steve Stelte's request to purchase ARC into COGO from General Fund tax mapping account for \$1300. Mary Snider 2nd all voiced approval

Steve motioned Tamara Lowe's request to purchase a modem & new phone line. Cost for modem not to exceed \$100. Beth 2nd all voiced approval

Steve motioned to approve a contract with McDonald Frickburg Carr & Dixon for software for the Dog & Kennel Fund at a cost of \$2500. Tam 2nd approval granted unanimously

Tam motioned to approve the maintenance contracts w/ McDonald Frickburg Carr & Dixon for existing software. Beth 2nd motion passed unanimously

Tam moved for adjournment

January 18, 1996

Members present: Steve Stelte, Joe Float, Paula Warner, Beth Temple, Julia Smith, Tamara Lowe, Gene Cameron, Mary Snider with Teresa Wolford, Sue Irwin, John Overly, Cindy McCarg, Eric Driesdale and Jeff Davis present also

Steve opened nominations for reorganizing the Board. Mary Snider motioned Steve to continue as Chairman

Paula 2nd motion Paula Warner moved to close nominations Beth Temple 2nd all voted yes

Gene Cameron motioned Tamara Inke vice chairman Beth 2nd motioned all voted yes

Alternates designated: Sue Grwin for Jack Stolte (not as chair) Julia Smith for Judge Parrott, Joe Frost for Judge McKinley, Teresa Wolford for Paula Warner

The Data Processing Approval Policy read by Steve was motioned for acceptance by Tamara 2nd by Gene Cameron passed unanimously

Mary Snider to policy procedures to the Commissioners for their approval

Status of the upgrade of Treasurer and Auditor's office discussed.

Standing of the court house and Sheriff's office was discussed. Jeff Davis to do a feasibility study on expanding existing Rustwood and looking by wire phone line those 2 locations

Steve Stolte presented the Board w/ a request a PC w/ 8 mgy memory upgrade, 1 laser printer, a docking station for Laptop and software upgrades for Windows and WordPerfect. Cost to General fund 2380.00 remainder to be paid by M&G. Tam motioned Beth 2nd all voted yes

Eric Dresidell of Veterans Services made a request for hard & software. Jeff Davis was directed by the board to purchase needs up to \$7,000 General fund money. Gene motioned Tam 2nd all voted to pass

Beth Temple motioned adjournment Paula Warner 2nd

February 15, 1996

Judge McKinley, Joe Float, Beth Temple, Julia ^{Smith} ~~Perratt~~, Paula Warner, Tamara Lowe, Gene Cameron, Steve Stolte and Mary Snider

Tam motioned to approve contract for 1 year with Jeff Davis as MIS ~~Administrator~~ Administrator. Steve Stolte 2nd no one opposition. Beth Temple abstained.

Motion made by Paula to create duplicate set of accounts in the Data Processing field of the General Fund to pay cost of Court House Risk System. Judge McKinley 2nd no one approved. Beth abstained.

March has been designated to discuss budget needs of the Data Processing Board to present an amount to the Commissioners in April.

Steve motioned to approve the contract between the Auditor and Bob Kisela of RGC Consulting. Tam 2nd motioned passed w/ Beth abstaining.

Due to the actions of the Board of Commissioners the months prior request regarding the standing of the Court House risk system has hereby been made a moot issue.

Tam motioned to adjourn. McKinley 2nd.

March 21, 1996

Julia Smith, Paula Warner, Joe Float and Tamara Lowe and Gene Cameron

Engineer Steve Stolte requested in letter form to purchase 133 mhz, 1.2 gig, 32 meg memory Deskpro PC with HS-120 floppy drive, 21" monitor, .26 dot pitch to replace IBM "X" station estimated cost 5600. "X" station to be used in Auditor's office. Motion to approve made by Paula 2nd by Julia all present approved - Beth, Mary, & Steve absent.

April 18, 1996

Julia Parrott Beth Temple Judge McKinley
Teresa Walford Gene Cameron Tam Howe
Steve Stolte Mary Snider

Request of Judge Parrott for 2 Compact PCs
and software memory upgrade of Julia Smith
Mary Motioned to pass request Beth 2nd
Motioned passed unanimous

Jeff Davis doing training of four in probate
juvenile - Lenschein software not available
till mid-May

Mary Snider requested approval of modem
to handle three phone lines & the phone
lines to be paid ^{out of} real estate assessment
fund. Tam motioned J. McKinley 2nd approved

Budget request for June should be
submitted to Commissioners with individual
departmental budgets.

Motion to adjourn

May 16, 1996 - Data Board Meeting taking place at
the Union County Chamber of Commerce Steve Stolte
Donna Rausch for Tamara Howe, Judge Parrott, Mary Snider with
Idella Feeley & Jeff Davis attending

A presentation was made by AlphaLink on
how to retrieve and present data on the World wide Web
(Internet). They showed what & how they have assisted
the Union County Chamber of Commerce in retrieving and
sending data - at no charge at this time. Various
services and cost breakdowns were presented. Steve Stolte
recommended each office present ideas on what ^{data} they
would like to retrieve and send and needed for wanted
services. May 17 Mary Snider requested permission
from data board members via written response to

Enter Maintenance agreements for a 4029 Laser Printer with IBM and Calcomp CCL600 with Calcomp Direct all letters returned except Gene Cameron's with a show of approval. Beth Temple abstained.

June 20, 1996

Steve Stolte, Tamara Lowe, Judge McKinley members with Jeff Davis & Don Fraser in attendance (Don phoned for Gene Cameron)

Steve requested approval of 10 base T-hub already purchased because he ran out of space. Fraser motioned McKinley 2nd passed

Eric Dreisidol (Veterans Service Officer) computer hardware and software increases over the prior January 18, 1996 approval of \$7,000 to 8,851.95 Fraser motioned Lowe 2nd passed

Jeff reported on progress at courthouse. Training for Micro Soft Word - he would need extra time over and above contract to write and the 4 days training - Appx \$2500

McKinley presented policy for disposal of equipment Fraser motioned Lowe 2nd passed

Each Dept inventory your equipment, that list is sent to other dept. The other dept may be given it based on their want and need, accordingly. Any Equipment notable to be used by a county dept, the Data Board will have authority to sell, if possible to other counties. If not able to go to other county, list of equipment will be given to commissioners for their surplus sale.

Steve motioned to use AlphaLink as the County online service for access to Internet. Tam 2nd passed

Meeting adjourned after discussing Sheriff's needs by Don Fraser

June 28, 1996 - Joe Float requested in writing to buy a printer - all members approved in writing

July 18, 1996 - see inserted materials

August 15, 1996

Steve Stolte, Paula Warner, Beth Temple, Gene Cameron, with Chuck Potts, Jeff Davis, Idella Feeley and John Popio

Discussion was had on internet access. Judge Parrott has stated he is ready to proceed. Charlie Potts stated Judge would be only one with access. Charlie Potts moved Paula 2nd motion for Judge Parrotts access to the internet via Alpha Link with E-mail multi address at same location.

As no representative from the sheriff's office was at the meeting to answer questions on his request presented by Jeff Davis, Gene moved to table the issue and Paula 2nd

Steve gave a rundown on the surplus equipment with IDC received 5 pc's Health Dept. Quiet White Printer John Popio of Public Assistance requested the Board to keep the remaining equipment until his dept goes on State system.

John Popio also requested to upgrade to a 286 Network, and to purchase a pc w/modem, scanner and color printer to be used as a multiple user station. Also an Ethernet cards w/ Fantastic Netware software would be needed to share the work. Idella moved to allow the request and Gene 2nd motion.

Paula mentioned Judge Parrott wants to get moving on imaging of cases. Steve recommended she set up another demonstration and have a cost proposal.

Gene requested Randy Riffle to have access to computer for DEPC w/dedicated line and modem. Paid w/ State funds. Idella moved to allow Steve 2nd

Steve adjourned Meeting

September 19, 1996
 Mary Snider, Tamara Lowe, Beth Temple,
 Teresa Wolford for Ms Warner - guest John Overly

John Overly submitted proposal dated 7/11/96
 to Union County Commissioners for 2 HP Laserjet 5
 printers (\$1493.⁰⁰) and 1 Prolinea 5120 E model 1060,
 15" Color Monitor with 1.2 GB Tape Drive (\$2956.⁰⁰)
 for a total of \$6,342.⁰⁰. Mary motioned Beth 2nd
 Motion passed

Teresa Wolford will be setting up appointments
 for scanning equipment demonstrations.
 Meeting adjourned

Oct. 17, 1996
 10:30 am
 Commissioner's Hearing room

DATA PROCESSING MEETING: Attendees-Steve Stolte, Mary Snider, Tamara Lowe, Beth Temple, Paula Warner, Don Fraser, Judge Parrott, Judge McKinley, Jeff Davis, Idellia Feeley, and Teresa Wolford

Steve Stolte called meeting to order.

The Sheriff's request for equipment was discussed. Jeff Davis gave rationale of the two options on the memo distributed. Jeff Davis recommended that the Windows NT Operation System with 8 Personal Computers be purchased. He stated this was the wave of the future and the best technology available. Steve Stolte questioned about the option to connect with the Risc 6000 located at the Courthouse. Jeff stated this could be done at a cost of \$10,000-cabling \$5,000 and technical services \$5,000. Paula Warner was concerned about the Risc being able to handle imaging and the Sheriff. Jeff assured her that was not a problem. Question was asked concerning where the Sheriff's Office was to be moved. Don Fraser stated the utilization study would be completed within 8 to 10 weeks. Mary Snider thought the Sheriff should be connected to the Courthouse and then if they moved to the 7th St. building, they could connect with the County Office Building's Risc. Mary stated that data from GIS, building permits, and house sketches could be shared between 9-1-1 and county. Steve Stolte suggested the decision should be based on what is best for the Sheriff's operation and not the cost.

Mary Snider moved to attach the Sheriff to the Courthouse with a cable at a cost of \$10,000. Judge Parrott 2nd. Motion failed with 1 vote for.

Paula Warner moved to purchase the Windows NT Operating System Package includes 8 Personal Computers for \$29,950. Tamara Lowe 2nd. Motion passed with 1 vote against.

Judge Parrott moved to purchase a barcode reader for \$300-\$500 from General Fund for the Treasurer. Judge McKinley 2nd. Motion passed.

Mary Snider moved to purchase a 390 Okidata printer for \$300-\$400 from General Fund for the Juvenile Probation Officers. Tamara Lowe 2nd. Motion passed.

Don Fraser moved to purchase antivirus software for \$45 from General Fund. Judge Parrott 2nd. Motion passed.

Tamara Lowe moved to purchase 2 modems & install data lines for the Day Reporting facility and the Sheriff's Office. Paula Warner 2nd. Motion passed.

Next meeting to be held 11/21/96 at 1:30 pm in the Commissioner's Hearing Room. All offices are to be invited as Manatron Co. will be demonstrating a free standing imaging demo approximate cost \$40,000-\$50,000.

Meeting was adjourned.

Nov 21, 1994

Members present: Beth Temple, Steve Stolte, Paula Warner, Tamara Lowe, Gene Carnahan, Judge Parratt. others: Tereza Wolford, Jeff Davis, Don Fraser, Jim Mitchell and John Overly

Mary Snider, Auditor requested a PC in computer room be equipped w/modem for internet access. Quote from CompUSA for 145.00. Parallel Technologies will install a line through the Bldg + Grounds acct. Tamara Lowe motioned to accept request Beth Temple 2nd - no dissenting

Jeff Davis presented the prosecutor's needs for equipment when his offices move to the office ~~complex~~ ^{Building}. Mary motioned to approve Phase I of the proposal Gene 2nd passed unanimous

Paula Warner motioned to accept Veteran Service request for a replacement printer make okidata model M2591 to be paid from Veterans Service budget. Mary 2nd motion motion passed unanimous

Mary Snider motioned to retain maintenance on the ^{two} 2464 terminals located in Beth Temple's office Tam 2nd motion passed w/out dissent

meeting adjourned for a presentation by Manathon Inc (FKA) ATEC on imaging est \$35,000

December 2, 1994 Paula Warner presented letter of request for:

3 add'l microsoft office licenses	\$ 899.70
1 CD Rom for her PC	\$ 371.00
replace okidata 390 printer	600.00
Total	1870.70

all Board members

Signed approval of letter

December 19, 1996

Members present: Steve Stelte, Judge Parratt, Paula Warner, Beth Temple, Tami Lowe, w/ Jim Mitchell, Tom, McCarthy, Teresa Wolford and Jeff Davis in attendance.

Veterans Service Commission request from Compag CD-Rom Drive \$229.⁰⁰ Audio Kit 103.⁰⁰ + Labtek Stereo Speakers 39.⁰⁰ total compag quote 371.⁰⁰ Also requested The National Veterans Organization - Vet view files which contain every 3 months Veteran law updates cost \$225.⁰⁰

Mary Snider presented the Board w/ the contract for McDonald Friedburg, Carr, and Dixon contract. Tom motioned to accept Beth 2nd.

Presentation on imaging by Paul T Van Camp of Fidler and Chambers Co of Rock Island, IL

No further action taken Meeting adjourned

Jan 16 - 97

Special meeting Jan 30

DATA PROCESSING BOARD MEETING
JANUARY 16, 1997

The data board meeting took place on Jan. 16, 1997 at 10:00 AM in the commissioners hearing room. The following members or alternates were present: Tamara Lowe, Beth Temple, Sue Irwin, Don Fraser, and Linda Thrush. Paula Warner and Judge Parrott were absent. Cindy McCreary was present representing the Sheriff's office. She presented a request from the sheriff to be included in the board. Don Fraser motioned to allow the sheriff or is appointee to join the board. Beth Temple seconded. Motion passed.

Election of officers was first on the agenda. Steve Stolte had sent a message to the board that he did not want to serve as chairperson again this year. Don Fraser motioned to appoint Tamara Lowe as Chair and Steve Stolte as Vice Chair. Beth Temple seconded. Motion carried. The Mary Snider, Auditor or appointee Linda Thrush will serve as secretary.

Beth Temple motioned that the third Thursday of each month at 10:30 AM be set for meeting time in 1997. Don Fraser seconded. Motion passed. Tamara Lowe then asked all members of the board to submit an updated list of alternates and phone numbers.

Tamara Lowe requested that a budget be given for the Data Processing Board. In this way the board has a handle on the money available before approving purchases. She would also like to have Jeff Davis do an analysis of future needs. She will memo departments for ideas of what they will be needing over the next three years. This will aid in setting future budgets.

Sue Irwin presented a proposal for new computer equipment needed by the engineers. (See Attached) Mr. Davis has not looked at this proposal and Tamara Lowe thought he should. The Board agreed. Don Fraser suggested that the Board approve the proposal subject to Mr. Davis's approval. Tamara Lowe motioned as such, Beth seconded. Motion passed with Don Fraser abstaining due to possible conflict of interest.

Access to Alpha Link was discussed. Tamara Lowe will contact Alpha Link and Don Fraser will check with Teresa at the Chamber of Commerce to get more information.

The Sheriff will be putting a proposal together for the next meeting to update the system at the Day Reporting, replace some printers etc. Mr. Davis will also study this proposal and make recommendations.

Mr. Davis, Mary Snider, and Sue Irwin are meeting tomorrow to discuss changes in encumbering PO's by departments.

Beth Temple motioned to adjourn. Sue Irwin seconded, motion passed. Meeting adjourned at 10:45.

changed to accommodate a new format in the budget. This will be done in the next meeting.

9
- 30

DATA PROCESSING MEETING
SPECIAL SESSION
JANUARY 30, 1997

On Jan. 30, 1997 a special Data Processing meeting was held in the Commissioner's hearing room. Members or alternates present were: Steve Stolte, Teresa Wolford, Joe Float, Tamara Lowe, Idella Feeley, Beth Temple, Julia Smith, Mary Snider, Don Fraser, and Linda Thrush.

The main purpose of this meeting was to approve Jeff Davis's contract for 1997. Discussion centered around the cost per hour for Mr. Davis's assistant and the amount of hours and days they will be here, plus the pros and cons of hiring an in house full time employee to do this work. Tamara Lowe checked with Butler, Lucas, and Delaware Counties who have their own administrator on staff full time. The cost for salary was about the same as contract with Mr. Davis for three days. Outside programmers are still needed in most instances to do actual programming. Due to the time restraint, Tamara Lowe recommended that the contract be signed with Mr. Davis for this year but the board look into alternatives before this time next year. Don Fraser and Mary Snider are to get with Mr. Davis and clarify some of the language in the contract stipulating 3 days and 8 hours each for Mr. Davis or assistant to be in Union County. It was also recommended that any one having questions or problems call and leave messages on Mr. Davis's voice mail. In this way Mr. Davis can call in for these messages and plan his work accordingly. Mary Snider motioned to accept this contract upon revision of the contract language. Idella Feeley seconded. Motioned passed. Tamara Lowe asked that by mid year the board start looking into alternatives. She will contact other counties and private businesses and possibly have Eric Schmidt of Brickler and Eckler see what he would recommend and look for in an employee of this type. Hopefully, Mr. Schmidt would be available to come to a meeting of the Board.

Mr. Davis looked over Steve Stolte's project proposal and recommended a few changes such as government pricing and that the Engineers become the server for the Prosecutors and E Mail. Mr. Stolte had no problem with government pricing or prosecutor, but didn't want E Mail. Mr. Stolte has heard of problems with E Mail and didn't want to be involved with it at this time. Mr. Stolte also would like to continue using Worden Inc. as a consultant and have his involvement in this project. Mr. Stolte reasoned that he has had a long standing relationship with this firm and would like to continue. Tamara Lowe feels Mr. Davis should be involved in all projects and should install all equipment. Discussion followed on the need for two administrators and the costs for both. The Board finally agreed that Worden could be involved but all need to be sensitive to both Mr. Davis and Mr. Worden. Mr. Stolte agreed with Mr. Davis's recommendations except E Mail. Mary Snider motioned to approve Mr. Stolte's proposal with Mr. Davis recommendations except E Main. Mr. Davis and Mr. Worden will work in conjunction with each other on this project. Julia Smith seconded. Motion passed with Idella Feeley voting No and Don Fraser and Beth Temple abstaining.

Mrs. Lowe will give out copies of current board policies and outline what will need to be changed to accommodate a new format in the budget. This will be done at the next meeting.

Mary Snider motioned to approve Mr. Stolte's memo to continue using Worden Inc. as long as Mr. Davis is involved and the two work in conjunction with each other. Julia Smith seconded. Motion passed with Don Fraser, Beth Temple, and Idella Feeley abstaining.

Julia Smith motioned to have Mr. Davis revise the Union County Recovery Plan. Steve Stolte seconded. Motion passed.

Steve Stolte motioned to give Mary Snider authority to renew contract with Bob Costella. Mr. Fraser seconded. Motion carried.

Beth Temple motioned to adjourn. Tamara seconded. Motion passed.

Feb 20, 97

DATA PROCESSING BOARD MEETING
FEBRUARY 20, 1997

The Data Processing Board was called to order by Vice Chair, Steve Stolte. Tamara Lowe Chair was absent. The following members or alternates were present: Cheryl Hagerty, Able; Mary Snider & Linda Thrush, Auditor; Teresa Wolford, Clerk of Courts; Beth Temple, Recorder; Donna Rausch, Treasurer; Joe Float, Juvenile Court; Idella Feeley, Sheriff; and Jeff Davis, System Administrator.

Mr. Float presented a proposal for a new Compaq PC for their new employee. They have the funds in the budget now. Mrs. Snider motioned to approve this request, Mrs. Feeley seconded. Motion passed with Mrs. Temple abstaining.

Mrs. Wolford presented a request for Mrs. Warner. She would like to purchase a lap top for her use. Mrs. Feeley motioned to ok this request. Mr. Float seconded. Motion passed.

Mary submitted a proposal to update the main system with ortho photos or get a dedicated server PC. This will need to be done in the next two months. Monies will come from Real Estate Assessment. This proposal was tabled until the next meeting.

Mrs. Feeley presented the Sheriff's proposal. Their immediate need is to hook up to INTERNET and get a dedicated phone line. She ask for the approval to sign up with Alpha Link. Mrs. Snider motioned to approve, Mr. Float seconded. Motion passed with Mrs. Temple abstaining. Mrs. Feeley then asked how soon the remainder of their proposal would be considered. (Proposal Attached). They cannot communicate from department to department and need the new equipment as soon as possible. The Sheriff has no money in his budget to accommodate this proposal. Mrs. Snider was concerned that if the Data Processing Board approves this proposal and also funds it, someone else who has already asked for money to be set aside will come up short when they request their project. Mr. Stolte suggested that they make a decision on the Sheriff's proposal at the next meeting.

Able requested the approval to purchase educational software. Money for this will come from the able budget. Mrs. Feeley motioned to approve, Mrs. Snider seconded. Motion passed with Mrs. Temple abstaining. Just for the Board's information, Able is using NETWARE as its INTERNET hookup.

Needs for the remainder of 1997 were discussed. The prosecutor will need three Desk Pro Models for the three prosecutors upstairs with network ability and one additional CD Rom drive. They will need a server and CD Tower also. These may be incorporated with the engineers new equipment. This needs to happen as soon as possible. Jeff has looked over the proposal (see attached) and recommends the 133. Mrs. Feeley motioned to approve this request, Mr. Float seconded. Motion passed with Mrs. Temple abstaining. General fund money will be used and the approximate total is \$5,709.

All departments need to submit proposals for 1998 to Mrs. Snider so that a budget can be formulated by June 1997. Mrs. Snider also indicated that imaging is not in the budget for 97 at all. It needs to be added for 98. Mr. Stolte suggested that the board set aside 45 minutes of the next meeting for this topic. Other topics to be discussed at the next meeting include, the Sheriff's proposal, INTERNET-Web Page, and the Imaging. Mrs Feeley and Mr. Davis will get a survey together for all departments to fill out on their needs for imaging, scanning, and the web page. The results will be gone over at the next meeting.

Mrs. Snider also reported that her office is now talking with Deb Carr about the possibility of each department entering their own purchase orders. These would then be checked by the Auditor's office and encumbered all at one time. The P O's could be used for up to four funds.

The Recovery plan needs to be revisited and revised. Mr. Davis will work on this.

The Board discussed some revisions to its policies. One would change the proper names to Chairman or Chairperson, another is how requests for equipment are handled and monies transferred to cover them. Mrs. Snider and Mr. Stolte will meet with Mrs. Lowe to discuss these policies. Mary hesitated to change policy in the middle of the year.

A motion to adjourn was made by Mrs. Feeley and seconded by Mrs. Snider. Motion passed. The next meeting will be March 20, 1997 at 10:30 A.M.

The Data Board met on March 17, at 1:30. Members present: Paula Warner, Idella Feeley, John Overly, Mary Snider, Tamara Lowe, Steve Stolte, Don Fraser, Jeff Davis, and Linda Thrush.

Sheriff Overly presented his proposal from last month. He explained that they need a stand alone system and to update and replace old equipment, all their terminals are antiquated. They'd like to have this completed by the end of the year. Don questioned their need for five disk pros and printers. John stated that these were to meet future needs. Steve motioned to approve the proposal with the understanding that the equipment be purchased only as needed. Paula seconded. Motion passed.

Mary requested a PC for the real estate department. The reason is she has hired a new employee and will need another PC. Steve motioned to approve. Tam seconded. Motion passed.

Jeff discussed the disaster and recovery plan proposal. Most of the procedures are the same, they just need to be followed more carefully. He is still working on a more detailed manual for everyone. Jeff will try to have this done before the next meeting so it can be reviewed before the meeting.

Paula has an immediate need for a hard drive. Hers is going bad and she'd like to replace it before it quits altogether. Mary motioned to approve this request. Idella seconded. Motion passed.

The commissioners want to upgrade software to Office 97. Mary motioned to blanket upgrade all departments to Office 97 since eventually all departments will need it. Steve seconded. Motion passed.

Jeff discussed various aspects of the Internet and intranet and strongly recommended that the county have these. The board agreed a policy to govern this will be important.

Paula asked that the old computer equipment stored downstairs either be put in the county auction or given to someone who can use it. She also asked for reimbursement for tapes, disks, and ribbons that she's bought from her line items and will come out of data processing in the future. She estimated expenditures of \$1,000 to \$1,500. No one had a problem with this. She will need to go to the commissioners for additional monies before April 1.

Meeting Adjourned.

DATA PROCESSING BOARD MEETING

May 15, 1997

Members present: Steve Stolte, acting-chairman; Don Fraser; Donna Rausch, Treasurer rep; Beth Temple; Teresa Wolford, Clk of Court rep; Joe Float, Prob/Juv Court rep; Idella Feeley, Sheriff rep; Judge Parrott; and Mary Snider

R Larry Schneider, Union County Prosecutor presented the Board with an updated proposal which was approved at the February 20, board meeting. The new proposal request an additional p c bringing the quote from Compaq at \$7712.00 plus one Corel Wordperfect multi-media suite and 6 '95 upgrades from Softmart quoted at \$560.00. Idella moved to accept, Don 2nd motion. There was no negative votes.

Joe Float submitted a proposal for a one year service agreement from Henschen and Associates for \$2,000.00 to be paid from the courts computer fund. Judge Parrott motioned to accept, Idella 2nd. No negative votes recorded.

Idella, on behalf of the Sheriff, submitted a \$62.00 proposal from Compaq for a network card to be used at Discipline and Rehabilitation Center. Don moved to accept, Judge Parrott 2nd. No negative votes were recorded.

The budgeting process for the Data Board was discussed with no conclusion. Meeting was adjourned.

*Sheriff submitted proposal for an additional card
from Compaq to be used at Discipline and Rehabilitation Center
\$62.00 Don moved to accept Judge Parrott 2nd
Budget Policy for the Data Board was discussed
with no conclusion*

The Data Processing Board met June 19, 1997 in the commissioners hearing room with the following members present: Don Fraser, Steve Stolte, Joe Float, Idella Feeley, Beth Temple, Judge Parrott and Tamara Lowe.

Chairman Tamara Lowe presented the request from ABLE for anti-viral software. It was verified by Jeff Davis as having been installed.

The request for a CD Rom for the 386 was tabled after discussion within the committee and direct questions to Jeff Davis regarding handling and age of the equipment.

Chairman Lowe presented a request from the Board of Elections for the purchase of a Petition Tracking System from Triad Governmental Systems, Inc at a cost of \$5300.00. The request was discussed and a motion was made by Steve Stolte to purchase the software, Don Fraser seconded, motion passed.

Chairman Lowe presented a contract from IBM for maintenance of the Risc system in the Courthouse. The cost of the contract is \$4970.00 for 36 months service. Steve Stolte motioned to accept the contract, Don Fraser seconded, motion passed.

- ✓ Steve Stolte reported problems in his department with the printers. He requested purchase of two HP jet direct printers at a cost of \$293.00 each plus 1 Hummingbird Exceed license at a cost of \$545.00. Idella Feeley motioned to purchase the equipment, Judge Parrott seconded, motion passed.

Joe Float presented a request for the purchase of MS Office 97 for the Juvenile and Probate departments. Discussion followed regarding the county purchasing a site license, eliminating different software programs in various offices. The committee thought it best to discuss this with Jeff Davis. Jeff Davis is to obtain quotes on a site license for MS Office 97 and Office Pro with possible discount for offices already on MS Office 97, for the next meeting. The request from Joe Float will be taken under consideration after the above quotes are obtained and within 60 days.

Tamara Lowe presented her appointment of committee members. Mary Snider asked not to serve on the purchasing policy committee. Chairman Lowe asked Idella Feeley to fill the position. Chairman Lowe explained her thoughts on the smaller sub committees and hoped each would report to the board their research and findings for discussion and approval.

Steve Stolte commented on his ideas to develop a long range vision for Union County in the managing and use of county information. We should be looking at the availability of information to county employees and the public.

Meeting adjourned. The next meeting will be July 18, 1997 at 10:30 a.m.

On July 17, 1997 at 10:30 A.M. the Data Processing Board held a meeting with the following in attendance: Cheryl Haggerty, Able; Julia Smith, Common Pleas; Beth Temple, Recorder; Sue Irwin and Steve Stolte, M&G; Tamara Lowe, Treasurer; Don Fraser, Commissioner; Teresa Wolford, Clerk of Courts; and Linda Thrush, Auditor.

Mrs. Haggerty was asked about the Anti Viral software installation to her system. She indicated that Mr. Davis has the software but it is not installed as yet. She was also asked questions about her request to purchase a CD Rom for her older computer. The board wanted to know if this could even be done. She explained that some new educational software she purchased was suppose to be compatible with Windows 95 but is not. It is compatible with her Windows 3.1 which is what she has on her old computer. She will get more information on this such as, can a CD Rom be put on this system and the costs. She will report back to the Board next meeting.

Mrs. Warner has filed her service agreement with the Auditor's officer as discussed at the last meeting.

Mrs. Lowe presented a proposal from the Veterans Board to purchase a new Compaq for their new part time employee. (See quote attached) Additional cables may be needed in addition to this quote. The Board questioned the need for another modem since they have two already. Mr. Stolte motioned to approve the request with the exception of the modem. Mr. Fraser seconded. Motion passed.

Mr. Fraser requested approval for the commissioners to purchase two multimedia kits and two modems. However, he stated that one modem would suffice. The board questioned his need for this purchase and he explained the reason for this request. Mr. Stolte motioned to approve the two kits and one modem. Mrs. Lowe seconded the motion which passed. (See attached)

The Board then discussed unifying the Word Processing systems as presented at the last meeting by Mr. Float. There could be a cost savings if everyone were on the same software plus information and instructions could be shared. Mr. Stolte had concerns about conversion of their forms etc to the new system and problems that might occur. Also the hidden costs that could come up may outweigh the savings. Mr. Stolte motioned that the board accept the following policy; Each office will be allowed to continue with the system they now have noting that the Board recommends the use of Micro Soft Word Professional. Before the Board approves any requests for updates to word processing software, the board will contact any departments using that software and include them in the upgrade if they desire or need to do so. In this way, the county might be eligible for bulk rates which are more cost effective. Mrs. Lowe seconded and the board voted to accept this policy.

The board decided to table Mr. Float's request from last month until more information can be obtained and other offices notified to see if they would need the new updates too. The Board wanted to know if all eleven users would need or use the new updates.

The possibilities for a new Internet service provider were discussed. Mr. Fraser felt that something should be purchased on a month to month basis until more information is gathered rather than commit for a year to something without knowing what all is out there. The sub committee for this purpose will meet next week and start gathering needed information to present to the Board.

Meeting adjourned at 11:30 A.M.

The Data Processing Board met on September 18, 1997 at 10:30 a.m. in the Commissioners Hearing Room with the following persons present: Beth Temple, Recorder; Judge Gary McKinley, Probate/Juvenile; Jim Mitchell, Commissioner; Sue Irwin, Engineers; Julia Smith, Common Pleas; Idella Feeley, Sheriffs; Donna Raush, Treasurers; Wade Branstiter and Mary Jane Dasher, Auditors.

Judge McKinley chaired the meeting in the absence of Chariman Lowe.

Tom Harmon and representatives of Xerox demonstrated their scanner/imaging products. Mr. Harmon will contact each department head in the near future to discuss the number of scanners and PC's that might be needed in each department.

Tamara Lowe requested by letter the purchase of a modem for her office. Currently there is only one modem in her office and this creates problems when the staff needs access to the existing modem. Sue Irwin moved to purchase an additional modem. Julia Smith seconded. Motion passed.

The Engineers office requested the purchase of a PC for use in the Building Inspection department. A quote of \$1534.00 from Worden Inc and Compaq were presented. There will be no monitor purchased with this PC. Julia Smith moved to allow the purchase. Donna Rausch seconded. Motion passed.

An emergency request from the Sheriff's Office was mentioned, however that request had been passed by a voice vote earlier in the month. The request for a printer for 911 and an external CD Rom for DRC was passed by voice vote.

Sue Irwin recommended we begin to look into the Year 2000 compliance for our current applications. It was recommended that Jeff Davis look into this issue and personally present his recommendations at the next meeting. Beth Temple so moved this recommendation. Julia Smith seconded. Motion passed.

There was some discussion regarding the virus scan and the antidotes for each. A motion was made by Sue Irwin and seconded by Idella Feeley to ask Jeff Davis to look into the procedures to be sure antidotes are updated on all PC's. Motion passed.

The cost of a site license for Union County vs individual office software was discussed. Idella Feeley motioned that we have Jeff Davis give an update of the cost of site licenses. Sue Irwin seconded. Motion passed.

Meeting adjourned at 11:30 a.m.

**DATA PROCESSING BOARD MEETING
THURSDAY, OCTOBER 16, 1997**

Those in attendance: Paula Warner, Beth Temple, Tamara Lowe, Don Fraser, Idella Feeley

No requests for software/hardware purchases were received to review.

Those that were assigned to sub-committees were ask to report at the November meeting.

Discussion was held concerning the scanning systems used by Clerks' and Recorders' offices in the State.

Discussion held on the availability of Jeff Davis (instead of employee) during the week and to the status of projects he is working on. The Chairman will have Jeff be present at the November meeting to discuss these issues.

Beth reported that Randy Riffle had asked her if purchases for the phone system upgrade needed to be brought before the DATA board. The board decided that the computer systems for the phones and heating/cooling systems were not under our discretion.

The Data Board meeting was held on November 10, 1997 at 10:30 a.m.

Those in attendance were: Jeff Davis, Open Technology; Sue Irwin, Engineer's; Don Fraser, Commissioner; Tamara Lowe, Treasurer; Julia Smith and Judge Parrott, Common Pleas Court; Idella Feeley, Sheriff's; Wade Branstiter and Mary Jane Dasher, Auditor's.

A request for a laserjet printer by the Veterans Service was discussed and rejected at this time. The committee felt the need to refrain from having a printer with each PC. It was hoped that new software will be available soon to correct the printer situation at the Veterans Office. Motion was made by Idella Feeley and seconded by Sue Irwin to reject the request at this time. Motion carried.

A request from the Auditor's Office for GIS software and hardware was presented and discussed. Jeff Davis and Wade Branstiter explained the future use of these items. A motion was made to purchase the Windows NT by Idella Feeley, seconded by Don Fraser. Motion carried.

A request from the Engineer's Office was presented to replace the X-Stations. Since this hardware uses the GIS information from the Auditor's office, it was felt to be a necessary purchase. Judge Parrott motioned to accept the request, seconded by Don Fraser. Motion carried.

Sue Irwin talked about the future of the GIS and ArcInfo. Their committee will be going to Summit County to view their data being presented on the internet.

Jeff Davis of Open Technology was present to answer questions and he also presented graphs of time spent with each department and quantity of data equipment in each department. We currently have 94 PC's, 5 Servers and 57 printers.

A suggestion was made that usable data equipment be offered to other departments rather than being placed in the county sale. This was agreed upon by the committee. Sub committee reports were given by: Don Fraser, Internet; Idella Feeley, Purchasing Committee. Imaging committee gave no report.

Adjourned 11:45 a.m.

